

CUBBINGTON PARISH COUNCIL

Clerk to the Council:

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17th November 2022

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on 24th November 2022 at 7:00pm, meeting to be held at the Village Hall. If you are unable to attend, please forward your apologies to the Clerk.

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item 5 below. The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

J Chatterton

Jane Chatterton CILCA PSLCC

Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Councillor Co-option**
Recommendation: co-option of new councillor and completion of paperwork
4. **Minutes of previous meeting:**
Recommendation: To approve minutes of the Parish Council Meeting held on 27th October 2022
5. **Matters Arising not listed on the agenda**
6. **Public participation:** To adjourn to allow public participation.
Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
7. **Correspondence**
Recommendation: discussion
8. **Chairman's Report**
Recommendation: Receive/note the Chairman's Report
9. **Councillors Reports in brief**
Recommendation: Receive/note updates from:
 - Cllr Saul - Community services
 - Cllr Meggitt – Pavilion Committee

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10. District and County Councillors Reports for information

Recommendation: Receive reports from:

WDC Councillors; Cllr Pam Redford and Cllr Trevor Wright and WCC Councillor; Cllr Wallace Redford
WDC Councillors; Cllr Alan Boad and Cllr Phil Kohler, Daniel Russell and WCC Councillor; Cllr Sarah Boad

11. Highways and Police

Recommendation: Receive updates

12. Finance

12.1 payments PAID since the last meeting:-

2022-23

DATE	REF	DETAILS	EXPENDITURE
20.10.22	E159	J Chatterton Salary October 2022	DPA
20.10.22	E160	HMRC Tax & NI Employee & Employer	DPA
20.10.22	E161	WCC Pension Employee & Employer October22	DPA
01.11.22	E163	Maintenance Officer September – Recreation Ground	£203.20
01.11.22	E164	Mr J Franks Street Planters	£900.00
01.11.22	E165	J Chatterton Clerk Expenses October	£131.99
01.11.22	E166	Robothams Archietects Invoice 1	£840.00
01.11.22	E167	Grant to Cubbington OAP Association	£200.00
01.11.22	E168	J Chatterton 10GB Mailbox addon Eco Webhosting	£17.99
03.11.22	E169	Maintenance Officer October – Recreation Ground and installation and update of Memorial garden	£487.87
03.11.22	E170	Mr G Willoughby Playground insp Inv 00050	£140.00
03.11.22	E171	DS Wagstaff Invoice 4583 Mowing of Rec Ground & Austen Court	£510.00
03.11.22	E172	J Chatterton Christmas supplies	£203.48
11.11.22	E173	Robothams Archietects Invoice 2	£840.00
14.11.22	E174	Joseph's Amazing Camels	£600.00
14.11.22	E175	CJs Traffic Management Christmas lights	£252.00
14.11.22	E176	Kirkwells Limited – Neighbourhood Plan Consultant	£1,620.00
14.11.22	E177	SPS Payroll Invoice 10153 October	£12.00

INCOME

2022-23

26.10.22	R	WDC CIL Payment	£7,517.25
26.10.22	R	WDC RUCIS Grant Pavilion Wall	£6,050.00

13. Budget and Precept Request 2023-24

Recommendation: discussion and approve

14. Installation of a Pedestrian Crossing outside the entrance to Hazelwood

Recommendation: discussion and receive an update

15. Purchase of VAS Signage on the Rugby Road

Recommendation: discussion

16. Bus Shelter Queen Street

Recommendation: discussion

17. Bus Shelter roof tops

Recommendation: discussion

18. Parish Council Website

Recommendation: discussion

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19. Planning Matters

Recommendation: Discuss any planning matters

20. Neighbourhood Plan

Recommendation: Receive an update

21. HS2 Update

Recommendation: Receive an update

22. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

23. Date of the Next Meeting

To confirm the date of the next meeting as **Thursday 26th January 2023**