

## Cubbington Parish Council

Minutes of the ANNUAL PARISH COUNCIL MEETING held at 6:30pm, 4<sup>th</sup> May 2021  
the meeting was held via Zoom

**Present:**

Councillor Andrea Dean (Vice Chairman)  
Councillor Ann Higham  
Councillor Ian Hodges (Chairman)  
Councillor Doug O'Donnell  
Councillor Esther McCarthy

Councillor David Saul  
Councillor Paul Watkins  
Councillor Gary Willoughby  
Councillor Pete Smith

Warwick District Councillors: Councillor Trevor Wright

Warwickshire County Council: Councillor Wallace Redford

Residents: 1

In Attendance: Jane Chatterton, Clerk & RFO

The Chairman welcomed everyone to the meeting.

### 1. Election of Chairman

Nomination received from Councillor Ian Hodges. Nomination accepted.

*Proposed: Councillor Pete Smith      Seconded: Councillor Esther McCarthy      Unanimous*

**RESOLVED THAT:** Councillor Ian Hodges be appointed Chairman for 2021-22. Councillor Hodges signed the Acceptance of office.

### 2. Apologies

Apologies for absence were received from Parish Councillors; Councillor Nick Sellwood, Councillor Rev Graham Coles and Councillor Stewart Bosworth. WCC Councillor; Councillor Sarah Boad and WDC Councillor; Councillor Pam Redford and Councillor Daniel Russell.

### 3. Declarations of Interest

Councillor Ian Hodges	-	Village Hall Committee
Councillor Doug O'Donnell	-	Village Hall Committee
Councillor David Saul	-	Village Hall Committee & Pavilion Committee
Councillor Ann Higham	-	Village Hall Committee & Pavilion Committee
Councillor Pete Smith	-	Pavilion Committee
Councillor Esther McCarthy	-	Pavilion Committee

**4. Election of Vice-Chairman**

Nomination received from Councillor David Saul. Nomination accepted.

*Proposed: Councillor Ann Higham    Seconded: Councillor Esther McCarthy    Unanimous*

**RESOLVED THAT:** Councillor David Saul be appointed Vice-Chairman for 2021-22. Councillor Saul signed the Acceptance of office.

**5. Election of Committee Members**

**5.1 Cubbington Village Hall Trust**

**RESOLVED THAT:** Councillor Saul be appointed as Committee Member for the Village Hall.

**5.2 Emergency Committee**

**RESOLVED THAT:** All Parish Councils be members of the Emergency Committee

**5.3 Cliff Cleaver Community Pavilion Management Committee**

**RESOLVED THAT:** Councillor Saul be Lead Member of the Cliff Cleaver Community Pavilion Management Committee. Other Councillors on the Committee include; Councillor Rev Coles, Councillor Esther McCarthy and Councillor Pete Smith.

**5.4 HS2 Councillor Liaison**

**RESOLVED THAT:** Councillor Paul Watkins be appointed as HS2 Councillor Liaison

**5.5 WALC Committee**

**RESOLVED THAT:** Councillor Andrea Dean be appointed to the WALC Committee

**6. Adoption of Previous Minutes of Annual Parish Meeting:**

The minutes of the Annual Parish Council Meeting held in May 2019 were discussed.

**RESOLVED THAT** the minutes of the Annual Parish Council Meeting held in May 2019 were approved.

**7. Governance**

**7.1 Standing Orders May 2021**

The revised Standing Orders May 2021 were received.

**RESOLVED THAT** the Standing Orders May 2021 were approved.

**7.2 Financial Regulations May 2021**

The revised Financial Regulations May 2021 were received.

**RESOLVED THAT** the Financial Regulations May 2021 were approved.

**7.3 Scheme of Delegation for the Clerk**

The Scheme of Delegation for the Clerk was discussed.

**RESOLVED THAT** the Scheme of Delegation for the Clerk was approved.

**8. AOB**

**Councillor Trevor Wright**

Councillor Trevor Wright reflected on the work undertaken by the Parish Council over the past 12 months. It was very heartening how effective the Parish Council were working together to achieve all the work they had including community engagement.

It was a pleasure see the positive impact the work was having on the residents of Cubbington.

Councillor Saul thanked Councillor Hodges for his excellent leadership skills, the main anchor for the Parish Council. The Parish Council made a great team.

The Clerk was also thanked for her hard work over the past 12 months.

Meeting closed at 6:50pm

DRAFT