

# CUBBINGTON PARISH COUNCIL

*Clerk to the Council:*

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19<sup>th</sup> November 2020

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on 26<sup>th</sup> November 2020 at 7:00pm, via Zoom. If you are unable to attend, please forward your apologies to the Clerk.

Members of the public are welcome to attend. Login details are available on request.



Jane Chatterton PSLCC

Clerk & RFO to the Parish Council

*Members of the public and press are welcome to attend*

## **A G E N D A**

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Councillor Vacancy**  
**Recommendation:** Co-option of new Parish Councillor
4. **Minutes of previous meeting:**  
**Recommendation:** To approve minutes of the Parish Council Meeting held on 22<sup>nd</sup> October 2020
5. **Matters Arising not listed on the agenda**
6. **Public participation:** To adjourn to allow public participation.  
Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
7. **Correspondence**  
**Recommendation:** to discuss any correspondence received
8. **Chairman's Report**  
**Recommendation:** Receive/note the Chairman's Report

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## 9. Councillors Reports in brief

**Recommendation:** Receive/note updates from:

- Cllr Saul - Community services
- Cllr Coles
- Cllr Ann Higham - Village hall
- Cllr Saul – Pavilion Committee

## 10. District and County Councillors Reports for information

**Recommendation:** Receive reports from:

WDC Councillors; Cllr Pam Redford and Cllr Trevor Wright and WCC Councillor; Cllr Wallace Redford  
WDC Councillors; Cllr Alan Boad and Cllr Phil Kohler, Daniel Russell and WCC Councillor; Cllr Sarah Boad

## 11. Highways and Police

**Recommendation:** Receive updates

## 12. Finance

### 12.1 payments PAID since the last meeting:-

DATE	Ref	Payee/Details	Expenditure
14.10.20	E99	Mower for the Churchyard	£399.00
14.10.20	E100	Clerk Salary October	DPA
15.10.20	E101	Leamington Flooring (Pavilion) * (awaiting reimbursement)	£1,489.50
16.10.20	E102	Poppies Plants (Street planters)	£725.00
16.10.20	E103	Signs for Recreation Ground	£65.82
21.10.20	E104	HMRC tax for Clerk	DPA
24.10.20	E105	Parish News Printing and materials cost	£800.00
24.10.20	E106	J Chatterton (Christmas Supplies to Daniel Meggitt)	£112.53
24.10.20	E107	Defib Store (WI Grant)	£590.40
30.10.20	E108	WCC Pension Clerk Pension	DPA
30.10.20	E110	Clerk Expenses October	£81.20
30.10.20	E109	Ian Hodges key cutting - gate keys for the Clerk	£14.00
30.10.20	E111	Mr G Willoughby 5th 12th 19th 26th Oct Inspection costs	£107.08
13.11.20	E112	DS Wagstaff invoice 4097 Mowing costs	£220.00
13.11.20	E113	The Sign Shed (further signage)	£65.82
13.11.20	E114	TRANSFER CIL MONIES TO ACCOUNT 2	£73,183.88
13.11.20	E115	PSL Distribution Ltd Christmas lights	£78.00
13.11.20	E116	J Chatterton (Christmas Supplies to Daniel Meggitt)	£55.96
20.11.20	E117	J Chatterton (Christmas Supplies to Daniel Meggitt)	£9.89
20.11.20	E118	J Chatterton Salary November 2020	DPA
20.11.20	E119	HMRC Tax for Clerk November	DPA

### Income

03.11.20		WDC CIL	£73,183.88
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## 13. Perimeter Reports

**Recommendation:** Receive and note

## 14. To seek Council Approval to extend the Pavilion car park

**Recommendation:** discuss with view to approving the extension to the Pavilion car park

## 15. Path update

**Recommendation:** Receive an update on the path installation

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## 16. Benches and mature tree planting (Recreation Ground)

**Recommendation:** Receive an update and approval for mature tree planting

## 17. Planning Matters

**between 02/11/2020 and 08/11/2020**

Nothing to report

**between 09/11/2020 and 15/11/2020**

### 17.1 Appl. No: W/20/1513

Site: 9 Beaufort Avenue, Cubbington

Proposed: erection of replacement single storey side/rear extension.

### 17.2 Application No: W/20/1358 (RESUBMISSION)

Site: 26 Ladycroft, Cubbington, Leamington Spa, CV32 7NH

Proposal: Erection of proposed single storey front, side and rear extension. Installation of side velux rooflight and rear dormer and formation of front parking area.

### 17.3 Appeal relates: 2 Penns Close, Cubbington

Proposal: Formation of rear decking and steps to facilitate access to the rear garden (part-retrospective application)

Appeal ref no: APP/T3725/D/20/3260450

Appeal Start Date: 12/11/2020

**Between 16/11/2020 and 22/11/2020**

TBC

## 18. Free Trees from Woodlands Trust

**Recommendation:** update creation of a nursery to bring on trees

## 19. Neighbourhood Plan

**Recommendation:** Receive an update

## 20. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

## 21. Meeting dates 2021

**Recommendation:** approve meeting dates for 2021

## 22. Date of the Next Meeting

To confirm the date of the next meeting as 28<sup>th</sup> January 2021