

# CUBBINGTON PARISH COUNCIL

*Clerk to the Council:*

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16<sup>th</sup> July 2020

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on 23<sup>rd</sup> July 2020 at 7:00pm, the meeting will be held via Zoom, login details will be provided. If you are unable to attend, please forward your apologies to the Clerk.

Members of the public are welcome to attend and need to contact the Clerk to obtain the login details.



Jane Chatterton PSLCC  
Clerk & RFO to the Parish Council

*Members of the public and press are welcome to attend*

## **A G E N D A**

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Minutes of previous meeting:**

**Recommendation:** To approve minutes of the Parish Council Meeting held on 25<sup>th</sup> June 2020
4. **Matters Arising not listed on the agenda**
5. **Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
6. **Correspondence**

**Recommendation:** to discuss any correspondence received
7. **Chairman's Report**

**Recommendation:** Receive/note the Chairman's Report

# CUBBINGTON PARISH COUNCIL

## 8. Councillors Reports in brief

**Recommendation:** Receive/note updates from:

- Cllr Saul - Community services
- Cllr Coles
- Cllr Ann Higham - Pavilion and Village hall

## 9. District and County Councillors Reports for information

**Recommendation:** Receive reports from:

*WDC Councillors;* Cllr Pam Redford and Cllr Trevor Wright and *WCC Councillor;* Cllr Wallace Redford  
*WDC Councillors;* Cllr Alan Boad and Cllr Phil Kohler, Daniel Russell and *WCC Councillor;* Cllr Sarah Boad

## 10. Highways and Police

**Recommendation:** Receive updates

## 11. Finance

### 11.1 payments PAID since the last meeting:-

24.06.20	E38	Zurich Insurance uplift updated assets	£146.62
24.06.20	E39	Pavilion anti climb paint (Ian Hodges)	£94.85
24.06.20	E40	Clerk Expenses June 20	£49.70
24.06.20	E41	J Chatterton Wordpress Domain name	£15.00
30.06.20	E42	Bank Charges	£18.00
30.06.20	E43	ICO Direct Debit	£35.00
<b>July</b>			
07.07.20	E44	Shay Construction Bus stop repair	£655.00
07.07.20	E45	WCC Pension for Clerk	£263.14
07.07.20	E46	ROSPA Post installation inspection	£684.00
07.07.20	E47	B&PS Invoice 1/1845682 Austen court surface	£776.88
07.07.20	E48	Wagstaff & Sons invoice 4016	£440.00
07.07.20	E49	Mr G Willoughby Inv 00023 June 2020	£127.50
08.07.20	E50	J Chatterton Skip Austen Court	£255.00
13.07.20	E51	B&PS 1/1847386 Recreational Path	£39.60
16.07.20	E52	Baginton Nurseries	£463.20
16.07.20	E53	Eleanor Choudry Internal auditor	350.00
16.07.20	E54	J Chatterton Office allowance expenses stamps	£43.52

### Income Due

HS2 Funds - £48,564.67 (upon receipt Invoice to Kompan due to be paid £77,703.48 include VAT reclaimable)

### 11.2 Bank Reconciliation up to 30<sup>th</sup> June 2020

**Recommendation:** Approve the Bank Reconciliation up to 30<sup>th</sup> June 2020

### 11.3 Quarterly Report up to 30<sup>th</sup> June 2020

**Recommendation:** Approve the Quarterly Report up to 30<sup>th</sup> June 2020

# CUBBINGTON PARISH COUNCIL

## 12. Audit Process

### 12.1 Internal Auditors Report

**Recommendation:** Receive and note the Internal Auditors Report

### 12.2 Annual Governance and Accountability Return 2019-20

**Recommendation:** Complete documentation

## 13. Planning Matters

### Consultation List

**between 06/07/2020 and 12/07/2020**

### 13.1 Appl. No: W/20/0950

Planning Permission Glebe Farm Cottage, Welsh Road, Cubbington

Proposal: Insertion of proposed first floor rear bedroom window, replacing ground floor windows for French doors, replacing ground floor rear door with full height glazing and rendering in colour to match existing

### 13.2 Appl. No: W/20/0972

Planning Permission 116 Leicester Lane, Cubbington

Proposal: Erection of a first-floor front extension

**between 13/07/2020 and 19/07/2020**

TBC

## 14. Website

**Recommendation:** Discussion

## 15. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

## 16. Date of the Next Meeting

To confirm the date of the next meeting as 24<sup>th</sup> September 2020 (format to be confirmed)