

## Cubbington Parish Council

Minutes of the Parish Council Meeting held at 7:00pm, the Village Hall,  
Cubbington on 27<sup>th</sup> February 2020

**Present:**

Councillor Rob Corbett	Councillor Doug O'Donnell
Councillor Mrs Andrea Dean (Vice Chairman)	Councillor Margaret Bull
Councillor Mrs Ann Higham	Councillor Paul Watkins
Councillor Ian Hodges (Chairman)	
Councillor Graham Coles	

Warwick District Councillors: Councillor Trevor Wright, Councillor Pam Redford

Warwickshire County Council: Councillor Wallace Redford

Residents: 1

**In Attendance:**

Jane Chatterton, Clerk & RFO

The Chairman welcomed everyone to the meeting and suspended the Standing Orders to allow Rob Sullivan, Events & Marketing Manager, Leamington Half Marathon to address the meeting.

**Public participation**

Rob attended the meeting to talk about the Leamington Half Marathon that would take place on Sunday 5<sup>th</sup> July 2020.

The Events team organises a number of races around Warwickshire. The money raised benefited various charities, last year they raised £16,000.

A map of the route was shared and this highlighted the road closures and the times it would impact on Cubbington. The Organisers had updated the route from last year to make things easier (in their opinion) in certain areas. The Organisers would distribute further details in advance to enable residents to plan their movements during the race.

Councillor Coles updated that the road closures impacted on St Mary's Church, Sunday services. The services were at 8:00am and 9:00am, the road closures would mean parishioners would not be able to attend the Services.

It was also noted that people who relied on the bus for activities and to get to work would also be disrupted. They will be rerouted but not helpful for anyone who is less ambulant.

Rob added that it may be possible for anyone who was disabled or with additional needs to have a pass and they can then be allowed through the closures and the marshals will be aware.

Councillor Pam Redford recommended a change of route which would be less disruptive to Cubbington. Councillors agreed that the route used last year worked better and then allow people to proceed when the route is clear. Marshals preventing people getting through last year added to the frustration.

**ACTION:**

- (i) Rob Sullivan was formally requested to change the route to the one from last year. Remove the new suggested loop which takes out the roads through the village, using the Rugby Road only.
- (ii) Rob agreed he would take away that proposal and confirm that this was possible.

**145. Apologies**

Apologies for absence were received from Parish Councillors, Cllr David Saul, Cllr Stewart Bosworth, WDC Councillor; Cllr Daniel Russell, Cllr Phil Kohler, Cllr Alan Boad. WCC Councillor; Cllr Mrs Sarah Boad.

**146. Declarations of Interest**

Declarations of interest were received from:

Councillor Mrs Ann Higham – Village Hall and Pavilion Committees.  
Councillor Ian Hodges – Village Hall Committee  
Councillor Graham Coles – Village Hall and Pavilion Committees  
Councillor Doug O'Donnell – Village Hall Committee

**147. Minutes of previous meeting**

The minutes of the Parish Council Meeting held on 23<sup>rd</sup> January 2020 were discussed.

**RESOLVED THAT** the minutes of the Parish Council meeting held on 23<sup>rd</sup> January 2020 were approved.

**148. Matters Arising**

There were no matters arising that were not listed on the agenda.

**149. Correspondence**

A quotation had been received for the repair required to the middle bus stop on the Rugby Road.

**RESOLVED THAT:**

- (i) Clerk to initially look at having the repair covered by the PC insurance.
- (ii) If this was not appropriate the quotation was approved for the work to be completed by the Contractor.

**150. Chairman's Report**

The Chairman reported that this had been a busy month physically as they had made good progress on the perimeter footpath around the Recreation Ground. Thanks, was given to Cllr Doug O'Donnell for all the work he had put in, Gary the Playground Inspector had also worked on the project for a couple of hours.

The Chairman had attended a site meeting to discuss the hedge update prior to the Forum Meeting, which he had also attended providing details on the proposed work. Fortunately, the Parish Council had been awarded the £3,000 grant requested and work would commence soon.

He had also been working with the Clerk on further grant applications for the playground equipment and speed monitoring equipment.

The Pay Back Team had carried out supervised work on the footpath. The work would have to stop due to the bird nesting season. But good progress had been made.

### **151. Councillors Reports in brief**

#### **Cllr Coles**

Councillors Coles updated that the Cubbington Fun day had been scheduled for 12<sup>th</sup> July. The Christmas Lights switch on would take place on 13<sup>th</sup> December.

On the 2<sup>nd</sup> February The Bishop had visited the Church to Affirm parish members. The Parish Magazine was now being printed in colour.

#### **Line Painting**

The white road markings (H sign) outside the entrance to the Church had become faint. Request had been made last year for the this to be reinstalled. Sadly, a lady had fallen outside the Church sustaining broken bones, the ambulance couldn't park outside the entrance to the Church because there was a car parked on the white lines.

It was noted WCC charged £50.00 for this to be repainted.

**ACTION:** Clerk to check if Church Lane is to be resurfaced shortly.

**RESOLVED THAT:** if required the Parish Council would pay the cost for the "H" to be repainted.

#### **Churchyard**

Thanks, was given to Councillor Hodges and the Payback Team for the work carried out in the Churchyard.

#### **Cllr Ann Higham - Pavilion and Village hall**

Councillor Mrs Higham updated that an email had been received from Andy Smith. He wanted to discuss the plans to revive the Cubbington ground. Contributions by both the football players and a Cubbington based local business meant they had enough money to bring the football goals back to the ground. This was at a cost of £1,200. The goals had now been ordered and would be arriving in 3 weeks' time.

Their next focus was on the pitch and getting it to a standard whereby teams could use.

#### **RESOLVED THAT**

- (i) it was agreed that the goals could be returned at their cost.
- (ii) Any work to the ground would be discussed and approved prior to any worked commenced.

**152. District and County Councillors Reports for information****Councillor Pam Redford****Corona Virus**

Councillor Mrs Redford reported that WDC were handling whatever was needed with regards to the Corona Virus. WDC were in daily teleconferences and received updates from Public Health England, advice daily. Self-care was being promoted internally and externally including hand washing and isolation. One person locally had been advised to self-isolate.

WDC Business Continuity Plans had been updated recently. The Emergency Plan was current and there were Emergency plans in place should there be a pandemic. Everything was already planned and in place and the public could be reassured that everything was in hand.

World Health Organisation were letting individual Countries do their own thing. If a Worldwide Pandemic was declared then more controls would be put in place. These would include restrictions on flights, closing arenas etc.

**WDC Budget**

Last night the budget for 2020-21 had been passed. The budget figure means that this had to go to a referendum because it was higher than the Government expected. Environmental Emergency had moved forward with Green Policies. WDC were trying to make vehicles and services more environmentally friendly. There was a move towards sustainable power, solar panels and these incurred a cost.

WDC were looking to charge a £1, per household, per week increase and this would go solely to the Green Policies and would be ring fenced. The funds would go to improving WDC resident's lifestyle. On top of that the Precept would be raised by £5 per annum. The figure for a Band D property would raise by £57 per year. The Referendum would take place on 7<sup>th</sup> May.

**Councillor Wallace Redford****WCC Budget 2020-21**

Councillor Redford updated that the budget set by WCC for 2020-21 would mean that the figure for a Band D property would be an additional £57 per year.

**Road Grips**

Work had been carried out to install road grips on the Rugby Road from Cubbington to Weston and they should help with the water flow/drainage.

**Formation of a Bus Stop on Offchurch Road near Ladycroft in Cubbington**

WCC Traffic and Road Safety Team had carried out a road safety assessment of both proposed bus stop location options on the Offchurch Road and had deemed them to be unsuitable from a road safety perspective due to the curvature carriageway alignment affecting driver visibility of stationary buses at the bus stop and residents crossing the road to access the bus stop.

Therefore, it was advised that WCC Traffic and Road Safety Team be commissioned to design the bus stop provision on Offchurch Road (including deciding a suitable location in their view) to ensure acceptability from a road safety perspective.

At this provisional stage, they estimated that the scheme budget would need to be increased from £4,000 to £7,000 to cover WCC Traffic and Road Safety Team charges and the likelihood that the

scope of works required at the revised bus stop location would be more extensive than the two previous locations in order to fully satisfy the WCC Traffic and Road Safety Team.

A meeting would be arranged including a representative of the Parish Council. It was agreed that the location had to be to the satisfaction of the Parish Council.

### **Councillor Trevor Wright**

#### **Playground Updates**

Councillor Wright updated that he had been working with WDC Planning and the Parish Council in relation to the requirement (or not) for planning permission for the playground updates.

#### **Climate Change**

Councillor Wright added that there was full transparency of the fund and it was right and proper that the residents made the decision. It was a long-term project and would grow over time and required due diligence. The Referendum cost would be coming out of the new homes budget.

### **153. Highways and Police**

#### **153.1 Parking on New Street verges**

Councillor Watkins updated that he had been approached by residents who were annoyed at the inconsiderate parking on New Street. Councillor Watkins had liaised with PCSO Ed King who had confirmed that Warwick Rural East SNT would monitor the location when operational commitments permitted. He was in the process of arranging a joint meeting with the School and the County Council re parking at this location, which the Parish Council would be invited to attend.

#### **153.2 Bellway Development**

The problems continued and these were being monitored.

It was reported that the lorries were dropping rocks from the rock trucks as they drove around the bend on the Coventry Road. These were having to be retrieved by residents.

#### **152.3 Allotment gates**

Verge has been cleared but the work to install the gates had not started as planned.

**ACTION:** Councillor Hodges to chase.

**154. Finance****154.1 payments PAID since the last meeting:-**

<b>(Current Account)</b>				
<b>Date</b>	<b>Ref</b>	<b>Payee</b>	<b>Details</b>	<b>Value</b>
23.01.20	E136	B&PS Invoice 1/1765334	Building supplies	£244.01
23.01.20	E137	B&PS Invoice 1/1765340	Building supplies	£481.55
23.01.20	E138	B&PS Invoice 1/1765347	Building supplies	£487.68
23.01.20	E139	B&PS Invoice 1/1765354	Building supplies	£497.40
23.01.20	E140	B&PS Invoice 1/1765526	Building supplies	£375.42
23.01.20	E141	B&PS Invoice 1/1765350	Building supplies	£480.94
23.01.20	E142	B&PS Invoice 1/1765341	Building supplies	£486.46
23.01.20	E143	B&PS Invoice 1/1765337	Building supplies	£491.36
28.01.20	E144	Mr Ian Hodges	digger hire & fuel (£20.89)	£224.23
05.02.20	E145	Mr G Willoughby	6th 13th 20th 27th Jan 2020	£102.00
05.02.20	E146	Warwickshire	LGPS (January payment)	
05.02.20	E147	Clerks & Council Direct	subscription	£75.00
09.02.20	E148	Cubbington OAP Group	Grant donation	£500.00
12.02.20	E149	B&PS Invoice 1/1757874	Building supplies	£244.43
12.02.20	E150	B&PS Invoice 1/1757878	Building supplies	£146.62
12.02.20	E151	Openreach	To remove pole at VH	£298.00
12.02.20	E152	WALC	Training Planning SB	£30.00
17.02.20	E153	B&PS 1/1781963	Building supplies	£2,777.16
17.02.20	E154	B&PS 1/1782022	Building supplies	£300.28
17.02.20	E155	J Chatterton	Clerk Salary February DPA	
17.02.20	E156	HMRC	Tax payment for Clerk Feb	

**RESOLVED THAT** the payments be approved.

**154.2 Audit of accounts**

Prior to March meeting Councillors Mrs Dean and Watkins had met with the Clerk and the 2019-20 Accounts had been checked from April 2019 to January 2020. February and March would be completed in March.

**154.3 Grant Application**

A Grant Application had received in relation to funds to buy equipment and put on the Cubbington Fun Day and other events.

Further information was required.

**ACTION:** Agenda item for March.

**155. Update on the Grant Application to the Area Forum Grant**

The Parish Council had secured a £3,000 from the Area Forum to be used to replace the hedge on the Recreational Ground.

**156. Austen Court parking**

Carry over to a future meeting.

**157. Planning Matters****157.1 Consultation List**

The following planning applications have been received and the comments shown have been submitted to Warwick District Council by the Clerk under Delegated Authority:

**between 27/01/2020 and 02/02/2020**

Nothing to report

**between 03/02/2020 and 09/02/2020**

Number	Address	Work	
W/20/0136	4 Ford Farm Cottages	Demolition of single storey side extension and erection of two storey side extension	No comment

**between 10/02/2020 and 16/02/2020**

Number	Address	Work	
W/19/2071	16 Kenilworth Road	Rebuilding kitchen extension to be fully completed and extending existing extension	No comment
W.20/0132	23 High View Road	Erection of single storey rear extension	No comment

**Between 17/02/2020 and 23/02/2020**

Nothing to discuss.

**158. Governance**

The following Policies were discussed:

**158.1 Asset Register 2019 20**

The Asset Register 2019-20 was discussed, it was agreed to add the Recreational Ground path.

**RESOLVED THAT** the Asset Register be Approved.

**158.2 Training Policy Jan 2020**

The Training Policy January 2020 was discussed.

**RESOLVED THAT** the Training Policy January 2020 be approved.

**158.3 CPC Emergency Procedure Jan 2020**

Further work required.

**159. HS2**

It was noted that HS2 had received Notice to Proceed.

**160. Councillor's reports and items for future Agenda:****Playground Updates**

The plans for the playground updates for the two playgrounds were discussed. The Clerk and Councillor Hodges continued to work on the Grant Application.

**161. Date of the Next Meeting**

The date of the next meeting was confirmed as 26<sup>th</sup> March 2020

Meeting closed at 8:15pm

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