

CUBBINGTON PARISH COUNCIL

Clerk to the Council:

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16th January 2020

The next meeting of Cubbington Parish Council is being held on 23rd January 2020 at 7:00pm, at the Village Hall, Cubbington.



Jane Chatterton PSLCC

Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

1. Apologies: To receive apologies and approve reasons for absence

2. Declarations of Interest:

- (a) Councillors are reminded of the need to keep their Register of Interests form up to date
- (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
- (c) To declare any Other Disclosable Interest in items on the agenda and their nature
- (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting

3. Minutes of previous meeting:

Recommendation: To approve minutes of the Parish Council Meeting held on 28th November 2019

4. Matters Arising not listed on the agenda

5. Public participation: To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.

6. Correspondence

Recommendation: to discuss any correspondence received

7. Chairman's Report

Recommendation: Receive/note the Chairman's Report

8. Councillors Reports in brief

Recommendation: Receive/note updates from:

- Cllr Saul - Community services
- Cllr Hodges – WALC
- Cllr Coles
- Cllr Ann Higham - Pavilion and Village hall

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9. District and County Councillors Reports for information

Recommendation: Receive reports from:

WDC Councillors; Cllr Pam Redford and Cllr Trevor Wright and WCC Councillor; Cllr Wallace Redford

WDC Councillors; Cllr Alan Boad and Cllr Phil Kohler and WCC Councillor; Cllr Sarah Boad

10. Highways and Police

Recommendation: Receive updates

10.1 Parking causing erosion of grass verges

Recommendation: Discussion

11. Finance

11.1 Bank Balances

The Parish Council's credit balances – 16th January 2020

Account	£
Unity Trust Bank TOTAL	£59,109.41

11.2 payments PAID since the last meeting:-

(Current Account)				
Date	Ref	Payee	Details	Value
02.12.19	E94	Building & Plumbing	Inv 4/1739941	£16.56
02.12.19	E95	Building & Plumbing	Inv 4/1740817	£20.98
02.12.19	E96	Building & Plumbing	Inv 1/1741926	£4.04
02.12.19	E97	Building & Plumbing	Inv 1/1742630	£28.37
02.12.19	E98	Building & Plumbing	Inv 4/1743446	£65.16
02.12.19	E99	Building & Plumbing	Inv 4/1738361	£14.90
02.12.19	E100	J Chatterton	Reimbursement Stationery	£89.95
02.12.19	E101	SSE SWALC	Pavilion Electricity	£282.19
02.12.19	E102	Frog Inc Ltd	Christmas Lights	£200.00
02.12.19	E103	Mr G Willoughby	Playground inspection	£102.00
02.12.19	E104	Warwickshire LGPS	Clerk Pension November DPA	
14.12.19	E105	B&PS Invoice	1/1747743	£6.84
14.12.19	E106	B&PS Invoice	1/1746755	£8.10
14.12.19	E107	B&PS Invoice	1/1745371	£5.78
14.12.19	E108	B&PS Invoice	1/1732611	£37.53
14.12.19	E109	B&PS Invoice	1/1731751	£47.76
14.12.19	E110	B&PS Invoice	1/1730054	£106.58
14.12.19	E111	B&PS Invoice	1/1730070	£95.52
14.12.19	E112	B&PS Invoice	1/1728200	£62.09
14.12.19	E113	David Saul reimbursement	Civic Serv refreshments	£142.74
14.12.19	E114	NS Booth	Christmas Lights 2019	£924.00
14.12.19	E115	J Chatterton	Clerk Salary December DPA	
14.12.19	E116	HMCR	Tax for Clerk December DPA	
14.12.19	E117	Mr Ian Hodges	digger hire	£528.00
23.12.19	E119	Zurich	Insurance uplift for increased values	£71.00
23.12.19	E120	B&PS	Invoice 1/1754140	£7.27
23.12.19	E121	Warwickshire LGPS	Clerk Pension December payment	
31.12.19	E122	Unity Bank	Bank Charges	£18.00

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(Current Account)				
Date	Ref	Payee	Details	Value
11.01.20	E123	Gary Willoughby	P/ground Inspec 2nd 9th 23rd 31st Dec	£127.50
11.01.20	E124	Wright Hassall	Land Reg fee	£40.00
11.01.20	E125	B&PS	Invoice 1/1758384	£457.73
11.01.20	E126	B&PS	1/1759637	£83.02
11.01.20	E127	WALC	Invoice 000412 Training PW	£10.00
11.01.20	E128	Mr I Hodges	reimbursement equipment	£100.00
11.01.20	E129	Village Hall Trust	Meeting venue	£22.00
11.01.20	E130	WALC	Invoice 000413 Training JLC	£30.00
11.01.20	E131	Wright Hassall	First Registration Rec & Austen	£1,202.40
11.01.20	E132	HMRC	Tax for Clerk January DPA	
11.01.20	E133	J Chatterton	Clerk Salary January DPA	
14.01.20	E134	J Chatterton	Reimbursement Stationery	£68.28
14.01.20	E135	J Chatterton	Office Allowance & Expenses	£93.52

11.4 Bank Reconciliation up to 31st December 2019

Recommendation: Receive and approve the Bank Reconciliation up to 31st December 2019

11.5 Quarterly Report up to 31st December 2019

Recommendation: Receive and approve the Quarterly Report up to 31st December 2019

12. Footpath Recreation Ground

Recommendation: Receive an update

13. Austen Court parking

Recommendation: Discussion

14. Planning Matters

14.1 Consultation List

The following planning applications have been received and the comments shown have been submitted to Warwick District Council by the Clerk under Delegated Authority:

Number	Address	Work	
W/19/1984	44-46 Queen Street	Erection of a two storey side extension to form a new dwelling	OBJECTION
W/19/1985	44-46 Queen Street	Erection of 1no. front and 1no. rear dormer to facilitate a loft conversion including the installation of a second floor side facing window	OBJECTION

between 30/12/2019 and 05/01/2020

Number	Address	Work	
W/19/2030	Comptons Garage, Rugby Road	Installation of jet wash	OBJECTION

between 06/01/2020 and 12/01/2020

Appl. No: W/19/2110

Site: 49 Beaufort Avenue, Cubbington, Leamington Spa, CV32 7TB

Proposal: Erection of single storey rear extension, double storey side extension with garage at the front and a loft conversion

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Between 13/01/2020 and 19/01/2020

TBC

15. Governance

Approve updated/new Policies:

- 15.1 Asset Register 2019 20
- 15.2 Training Policy Jan 2020
- 15.3 CPC Emergency Procedure Jan 2020

16. Doctors Surgery

Recommendation: Discussion

17. HS2

Recommendation: To receive updates and news on developments (Cllr Watkins)

18. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. Date of the Next Meeting

To confirm the date of the next meeting as 27th February 2020