

CUBBINGTON PARISH COUNCIL

Clerk to the Council:

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17th October 2019

The meeting of Cubbington Parish Council is being held on 24th October 2019 at 7:00pm, at St Marys Church, Cubbington.



Jane Chatterton PSLCC

Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

1. Apologies: To receive apologies and approve reasons for absence

2. Declarations of Interest:

- (a) Councillors are reminded of the need to keep their Register of Interests form up to date
- (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
- (c) To declare any Other Disclosable Interest in items on the agenda and their nature
- (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting

3. Minutes of previous meeting:

Recommendation: To approve minutes of the Parish Council Meeting held on 26th September 2019

4. Matters Arising not listed on the agenda

5. Public participation: To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.

6. Correspondence

Recommendation: to discuss any correspondence received

7. Chairman's Report

Recommendation: Receive/note the Chairman's Report

8. Councillors Reports in brief

Recommendation: Receive/note updates from:

- Cllr Saul - Community services
- Cllr Hodges – WALC
- Cllr Coles
- Cllr Ann Higham - Pavilion and Village hall

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9. District and County Councillors Reports for information

Recommendation: Receive reports from:

WDC Councillors; Cllr Pam Redford and Cllr Trevor Wright and WCC Councillor; Cllr Wallace Redford

WDC Councillors; Cllr Alan Boad and Cllr Phil Kohler and WCC Councillor; Cllr Sarah Boad

10. Highways and Police

Recommendation: Receive updates

11. Finance

11.1 Bank Balances

The Parish Council's credit balances – 17th October 2019

Account	£
Unity Trust Bank TOTAL	£79,323.28

11.2 payments PAID since the last meeting:-

(Current Account)				
Date	Ref	Payee	Details	Value
29.09.19	E49	Unity Trust	Service Charge	£18.00
01.10.19	E50	J Chatterton	Clerk Salary September (DPA)	
01.10.19	E51	J Chatterton	Office Allowance, Expenses Clerk August & Sept	£104.58
01.10.19	E52	J Chatterton	Reimbursement Ink & stationery	£81.79
01.10.19	E53	Shay Construction	Updates to the Pavilion	£2,380.00
01.10.19	E54	PFK Littlejohn	External Audit Fee	£360.00
01.10.19	E55	HMRC	September tax for Clerk (DPA)	
01.10.19	E56	SPS Payroll	Payroll Provider	£131.50
01.10.19	E57	Gary Willoughby	Playground 9 th 16 th 23 rd 30 th Sept	£102.00
06.10.19	E58	I Hodges	Reimbursement Poppy wreaths	£36.00
06.10.19	E59	Wagstaff	Invoice 3855	£625.00
06.10.19	E60	Shay Construction	Work to Village Hall	£112.00
06.10.19	E61	Warwickshire LGPS	Pension – Employer/Employee (DPA)	

11.3 Accounts to be paid

(Current Account)				
Date	Ref	Payee	Details	Value
26.10.19	E62	J Chatterton	Clerk Salary September (DPA)	
26.10.19	E63	HMRC	October Tax payment for Clerk	
26.10.19	E64	J Chatterton	Office Allowance, Expenses Oct 2019	£20.00
26.10.19	E65	Village Hall	Meetings July & Sept	£44.00

11.4 Accounts received

(Current Account)				
Date	Ref	Payee	Details	Value
03.10.19	R	HMRC	VAT Refund	£6,049.05

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11.5 Bank Reconciliation up to 30th September 2019

Recommendation: Receive and approve bank reconciliation up to 30th September 2019

11.6 Quarterly Report up to 30th September 2019

Recommendation: Receive and approve Quarterly Report up to 30th September 2019

11.7 Village Hall and the Pavilion

Recommendation: Independent Valuation of both the Village Hall and the Pavilion

12. Draft Budget and Precept Request 2020-21

Recommendation: Discuss draft budget and precept request for 2020-21

13. Planning Matters

13.1 Consultation List

The following planning applications have been received and the comments shown have been submitted to Warwick District Council by the Clerk under Delegated Authority:

between 30/09/2019 and 06/10/2019

Number	Address	Work	
W/19/1568	2 Penns Close	Landing and steps to facilitate access to the rear garden, together with additional screening	No comment
W/19/1626	122 Leicester Lane	Proposed demolition of existing house and outbuildings and erection of 1no. of four bedroom house and 3no. two bedroom detached bungalows	OBJECTION to be sent

between 07/10/2019 and 13/10/2019

Nothing to report

between 14/10/2019 and 20/10/2019

Number	Address	Work	
W/19/1715	15 Beaufort Avenue	Erection of a two storey, part single storey side/rear extension and a porch	

14. HS2

Recommendation: To receive updates and news on developments (Cllr Watkins)

15. Public Paths

Recommendation: Review parish public paths (Cllr Bosworth)

16. Remembrance Sunday Parade and service (Cllr Rev Coles)

Recommendation: Discussion

17. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18. Civic Service

Recommendation: Discussion

19. Rural infrastructure possibilities for CIL Ideas

Recommendation: Discussion

20. Date of the Next Meeting

To confirm the date of the next meeting as 28th November 2019