

CUBBINGTON PARISH COUNCIL

Clerk to the Council:

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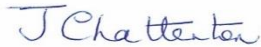
Email: clerk@cubbington.org.uk

www.cubbington.org.uk

5th June 2019

Dear Councillor

You are hereby summoned to attend the meeting of Cubbington Parish Council being held on 11th June 2019 at 7:00pm, at Cubbington Village Hall, Broadway, Cubbington, CV32 7JR. If you are unable to attend, please forward your apologies to the Clerk.



Jane Chatterton PSLCC
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Minutes of previous meeting:**

Recommendation: To approve minutes of the Parish Council Meeting held on 14th May 2019
4. **Matters Arising not listed on the agenda**
5. **Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
6. **Correspondence**

Recommendation: To receive/note/respond to correspondence received

 - 6.1 **VE Day 2020** - note
 - 6.2 **Norman Pratt reference cost of audit**
 - 6.3 **Cubbington Fun Day – 14th July 2019** - note
 - 6.4 **Citizens Academy** - note
 - 6.5 **Countywide approach to keeping children safe** - note

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7. Chairman's Report

Recommendation: Receive/note the Chairman's Report

8. Councillors Reports in brief

Recommendation: Receive/note updates from:

- Cllr Saul - Community services
- Cllr Revd Coles -
- Cllr Hodges – WALC
- Cllr Ann Higham - Pavilion and Village hall

9. District and County Councillors Reports for information

Recommendation: Receive reports from WDC Councillors; Cllr Pam Redford and Cllr Trevor Wright and WCC Councillor, Cllr Wallace Redford

10. Highways and Police

Recommendation: Receive updates

11. Finance

11.1 Bank Balances

The Parish Council's credit balances – 5th June 2019

| Account | £ |
|------------------------|-------------------|
| Unity Trust Bank TOTAL | £67,731.29 |

11.2 payments made since the last meeting: -

| (Current Account) | | | | | |
|--------------------------|--|----------|------------------------|---|-----------|
| Date | | Referenc | Payee | Details | Value |
| 20.05.19 | | BACS | Mr G Willoughby | Playground supervision | £202.65 |
| 20.05.19 | | BACS | Mrs J Chapman | Reimbursement for agenda/mins printing May 2019 meeting | £41.35 |
| 20.05.19 | | BACS | Mrs J Chapman | Reimbursement for postage for May 2019 meeting paperwork | £13.50 |
| 20.05.19 | | BACS | Mrs J Chapman | Reimbursement for general printing/ stationery | £19.34 |
| 20.05.19 | | BACS | Waterplus | 01.12.18 to 19.03.19 | £298.77 |
| 20.05.19 | | BACS | Mrs J Chapman | Clerk Salary April | £829.60 |
| 20.05.19 | | BACS | Mrs J Chapman | Clerk Final Salary May | £919.70 |
| 20.05.19 | | BACS | Perennial Landscape | Grass Cutting April | £271.20 |
| 20.05.19 | | BACS | M Fairbrother | Payroll | £144.00 |
| 28.0519 | | BACS | Zurich Insurance | Parish Council Insurance | £1,324.53 |

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11.3 Accounts to be paid

| (Current Account) | | | | | |
|-------------------|--|-----------|----------------------|---|---------|
| Date | | Reference | Payee | Details | Value |
| 04.06.19 | | | Gary Willowby | Playground inspection Weeks commencing 6th, 13th, 20th, 27th May 2019 | £102.00 |
| 04.06.19 | | | Perennial Landscapes | Grounds maintenance completed during May2019 | £271.90 |

12. Internal Audit Report for 2018/2019

Recommendation: To consider the Internal Report undertaken by Eleanor Choudry and to accept and adopt the recommendations made in the report.

13. Annual Governance and Accountability Return 2018/2019

13.1 Section 1 – Annual Governance Statement 2018/2019

Recommendation: approve the Annual Governance Statement 2018/19 Section 1

13.2 Section 2 – Accounting Statements 2018/2019

Recommendation: approve of the Accounting Statements 2018/19 Section 2

14. Planning Matters

14.1 Consultation List

The following planning applications have been received and the comments shown have been submitted to Warwick District Council by the Clerk under Delegated Authority:

| Number | Address | Work | Decision |
|-----------|---------------------------|--|----------|
| W/19/0800 | 78 Rugby Road, Cubbington | Proposed erection of a two-storey rear extension and a single storey side extension. Alterations to the external facing materials from pebble dash render and facing brickwork details, to smooth render with some facing brickwork details, new powder-coated aluminium bifold doors and windows. | |

Planning applications received w/c 04.06.19

| | | | |
|---------------|---------------------------------|--|--|
| W/19/0864/TP | 2 Church Lane, Cubbington | T1-T3 3 x Sycamore – Fell | |
| W/19/0904/TCA | 2 Church Lane, Cubbington | T4 1 x Sycamore - Fell | |
| W/19/0767 | 123 Stirling Avenue, Cubbington | Erection of single storey rear extension | |

14.2 District Council decisions

The following decisions are reported for noting

| Number | Address | Decision |
|-----------|--|----------|
| W/19/0605 | Tan Cottage, Ladycroft, Cubbington, CV32 7NH | GRANTED |

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14.3 Appeal

The following appeal notification has been received

| Number | Address | Decision |
|-----------|---|----------|
| W/18/0554 | Waverley Riding School, Coventry Road, Cubbington | |

15. Dates for the Parish Council Meetings due to be held from July 2019 – May 2020

Recommendation: Approve dates

16. Response from WALC re Standing Order 25(i)

Recommendation: Receive an update

17. New Working Parties to progress

17.1 Village Hall

Recommendation: Confirm position of the Village Hall as a charity

17.2 Pavilion

Recommendation: discussion to convert the Pavilion into a charity

18. Outstanding Issues/future projects

Recommendation: discussion

18.1 on going plans for the benches

18.2 possibility of extending the car at the Village Hall

18.3 painting requirements of the Pavilion

18.4 upgrade of the recreation ground to a park

18.5 Austen Court climbing frame

18.6 update on flower boxes (old ones have been left in situ)

18.7 update on the possibility of barriers on Windmill Hill (WCC were to investigate)

19. Overflow car park on the Coventry Road

Recommendation: Discuss issues with large storage container unit

20. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

21. Date of the Next Meeting

To be confirmed (see proposed dates)