

CUBBINGTON PARISH COUNCIL

CLERK TO THE COUNCIL: Mrs Jackie Chapman
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Members of Cubbington Parish Council are hereby summoned to attend the parish council meeting to be held on **Tuesday 12th March 2019 at 7.00pm at Cubbington Village Hall, Broadway, Cubbington, CV32 7JR.**

Signed

Jackie Chapman
Clerk to the Council

AGENDA

1. **Apologies**
To receive apologies for absence and reasons for such absence.
2. **Declarations of Interest: Councillors are reminded-**
 - a) Of the need to keep their Register of Interests form up to date.
 - b) To declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
 - c) To declare any Other Disclosable Interests (ODI) in agenda items and their nature.
3. **To consider any dispensations**
4. **Public Participation**
5. **Adoption of previous minutes**
To approve the minutes of the Parish Council Meeting held on 12th February 2019.
Enclosure A
6. **Chairman's Report**
7. **Clerks Report**
8. **Councillors Reports in brief.**
Cllr Saul - Community services
Cllr Revd Coles -
Cllr Delow - HS2
Cllr Cox – Finance
Cllr Mrs Saul – WALC
9. **District and County Councillors Reports for information**
10. **Police and Highways**
11. **Finance**
(i) Bank Balances
The Parish Council's credit balances

Account		£
Community Account (397)	As at 18.02.19	31,846.62
Pavilion Account (077)	As at 18.02.19	2400.00
Unity Bank Account	As at 14.02.19	30,602.00
Total		64,848.62

CUBBINGTON PARISH COUNCIL

(ii) Payment made since last meeting

	Payee	Net	VAT	£
a	Mrs J Chapman reimbursement for Agenda/minutes for Feb 2019 meeting	48.75		48.75
b	Morrell Play Services Invoice 1067	118.80		118.80

(iii) Accounts to be paid

	Payee	Net	VAT	£
a	Clerk Salary February 2019			
b	Re-imbusement to Mrs J Chapman Eco web hosting for 02.10.18, 02.12.18, 02.01.19, 02.02.19 and 02.03.19 6 payments @ @ £5.99 £35.94	29.95		29.95
c	Mrs J Chapman – reimbursement for printing, envelopes, laminated pouches	8.04		8.04
d	Mr G Willoughby – Playground Supervision February 2019	102.00		102.00
e	Scribe – Financial Accounting Software licence for the year 01.04.19 – 31.03.20	283.00	56.60	339.60
f	SSE Swalec – Electricity Pavilion – Account for quarter 4 2018 – 2019	751.75	41.14	792.89
g	Information Commissioners Office - annual fee	40.00		40.00
h	Mrs L Montgomery, Opening and closing OF Village Hall gate 01.10.18 – 31.03.19	125.00		125.00

(iv) To seek approval to close the two HSBC bank accounts and for the remaining funds to be paid directly into the Unity Trust Bank Account.

(v) To approve the revised Financial Regulations as per the Finance Committee's recommendations Enclosure B

(vi) To approve the revised Asset Register as per the Finance Committee's recommendations Enclosure C

(vii) To approve the revised Risk Register as per the Finance Committee's recommendations Enclosure D

(viii) To approve the revised Standing Orders as per the Finance Committees recommendation. Enclosure E

(ix) To approve the Finance Committees recommendation to form a Staff Resources Committee Enclosure F

12. Planning Matters

a) Consultation List

The following planning applications have been received and the comments shown have been submitted to Warwick District Council by the Clerk under Delegated Authority:

Number	Address	Work	CPC Comments
W/19/0247/LB	Ham Barn, Welsh Road, Cubbington	Window and door replacement	Due by 10.03.19

CUBBINGTON PARISH COUNCIL

W/19/0084	130 Leicester Lane, Cubbington	Proposed first floor and single storey extension to the rear of dwelling house.	Due by 17.03.19
W/19/0274	116 Rugby Road, Cubbington	Application for variation of condition 2 for permission W/18/0274	Due by 17.03.19
W/19/0270	32 New Street Cubbington	Single storey side extension, gabling of existing porch and replacement of the front elevatio brickwork	Due by 17.03.19

b) District Council decisions

The following decisions are reported for noting

Number	Address	Decision
W/19/0119	6 The Grange, Cubbington	GRANTED

13. **Slow Train to OOC**
To determine if the Parish Council wishes to support Greatworth Parish Council's correspondence to the Government regarding HS2. Enclosure G
14. **Press and Media Policy**
To approve the draft policy. Enclosure H
17. **Noticeboards – request to replace Kenilworth Road and Rugby Road (opposite Sainsburys) noticeboards** Enclosure I
18. **Candidates Nomination Pack – Elections 2019**
19. **Additional Bus Stop on Welsh Road.** Enclosure J
20. **Join Keep Britain Tidy's Great British Spring Clean** Enclosure K
21. **St Theresa's and Our Lady – Barrier onto Windmill Hill** Enclosure L
22. **Data Protection Policy**
To approve the draft policy. Enclosure N
23. **To set a date for the Annual Parish Meeting which must be held between 1st March 2019 and 1st June 2019**
24. **Correspondence**
Bank Statements
25. **Items for next Agenda** - Playground Annual Inspection results
26. **Date of next meeting, Annual Parish Council Meeting 14th May 2019 @ 7.30 pm, followed immediately by the Parish Council Meeting for May 2019.**