

CUBBINGTON PARISH COUNCIL

CLERK TO THE COUNCIL: Mrs Jackie Chapman
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Members of Cubbington Parish Council are hereby summoned to attend the parish council meeting to be held on Tuesday 12th February 2019 at 7.30 pm at Cubbington Village Hall, Broadway, Cubbington, CV32 7JR.

Signed

Jackie Chapman
Clerk to the Council

AGENDA

1. **Apologies**
To receive apologies for absence and reasons for such absence.
2. **Declarations of Interest: Councillors are reminded-**
 - a) Of the need to keep their Register of Interests form up to date.
 - b) To declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
 - c) To declare any Other Disclosable Interests (ODI) in agenda items and their nature.
3. **To consider any dispensations**
4. **Public Participation**
5. **Adoption of previous minutes**
To approve the minutes of the Parish Council Meeting held on 8th January 2019
Enclosure A
6. **Chairman's Report**
7. **Clerks Report**
8. **Councillors Reports in brief.**
Cllr Saul - Community services
Cllr Revd Coles - Events including the Beacon remembrance
Cllr Delow - HS2
Cllr Cox – Finance
Cllr Mrs Saul – WALC
9. **District and County Councillors Reports for information**
10. **Police and Highways**
11. **Finance**
(i) Bank Balances
The Parish Council's credit balances

Account		£
Community Account (397)	As at 18.01.19	£63264.62
Pavilion Account (077)	As at 18.01.19	£2400.00
Total		£65664.62

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(ii) Payment made since last meeting

	Payee	Net	VAT	£
a	Mrs J Chapman reimbursement for Agenda printing	47.55		47.55
b	Cubbington Parish Council – Unity Trust Bank Account	30,000		30,000

(iv) Accounts to be paid

	Payee	Net	VAT	£
a	Clerk January 2019 Salary	777.77		777.77
b	Mrs J Chapman reimbursement for printing, paper and envelopes and recorded delivery postage charge	8.28		8.28
c	Cubbington Village Hall – rental 09.10.18, 13.11.18 and 11.12.18	66.00		66.00
d	Gary Willoughby – Playground supervision January 2019 Invoice number 000006	114.75		114.75
e	Local Councils Update – paper version only	75.00		75.00
f	WALC Update on current issues course 02.03.19 and Understanding and responding to planning applications. 06.04.19	30.00		30.00
g	Keep Britain Tidy – “We’re watching you” posters	250.00	50.00	300.00
H	Waterplus – invoice for water rates – Village Hall	53.14		53.14

(v) Direct Debit approval for Data Protection Fee renewal.

To seek permission for a Direct Debit to be set up for this payment due on 18.03.19.

(vi) Payments made and received

Enclosure B

(vii) Grass Cutting Tenders April 2019 – October 2020

To review the tenders received and select a contractor. Enclosure C

12. Planning Matters

- a) Consultation List – Enclosure D
- b) District Council decisions – Enclosure D

13. Replacement flower troughs

To consider replacement of one trough or all troughs – Enclosure E

14. Cubbington Parish Council Publication Scheme

To consider the draft scheme. Enclosure F

15. Cubbington Parish Council Press and Media Policy

To consider the draft scheme. Enclosure G

16. General Data Protection Policy

To review the draft policy which now includes information relating to Data Breaches. Enclosure H

17. Cubbington Parish Council Document Retention Policy

To review the draft scheme Enclosure I

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- 18. Forthcoming Elections – new Councillors required**
To discuss ideas for the recruitment of new Councillors.
- 19. Pavilion – Trust Status**
To plan next steps in relation to obtaining Trust Status
- 20. Correspondence**
Bank Statements
- 21. Items for next Agenda**
- 22. Date of next meeting Parish Council Meeting 12th March 2019 @ 7.30 pm.**