

## Cubbington Parish Council

Minutes of the meeting held on Tuesday 11<sup>th</sup> December 2018 at the Village Hall, Broadway, Cubbington.

The meeting commenced at 19:30hrs.

### **Record of members present.**

Cllr Mrs Saul, Cllr Mrs Higham, Cllr Mrs Dean, Cllr Mrs Bull, Cllrs Hodges, Delow, Cox, Saul, Corbett and Cllr Revd Cole

Also, in attendance: County Cllr Mrs Boad, County Cllr Redford  
District Councillors - Cllr Mrs Redford  
Parish Clerk – Jackie Chapman

### **1. Apologies for absence and approval for absence**

Apologies for absence were received and approved from Cllr Mrs Stevens and Cllr Wright.

### **2. Declarations of Interest:**

The following personal interests were declared:

Cllr Saul – Village Hall and Pavilion

Cllr Revd Cole – Pavilion

Cllr Mrs Higham – Village Hall and Pavilion

### **3. To consider any dispensations**

None were requested

### **4. Public Participation**

Cllr Hodges advised a letter had been received from a member of the public, with the specific request it be read out at the meeting. Cllr Hodges read out the letter. There was no other public participation.

### **5. Adoption of previous minutes**

It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on Tuesday 13<sup>th</sup> November 2018 as a true and complete record of the meeting.

### **7. Chairman's Report**

Cllr Hodges offered his thanks to the people involved in the Cubbington Christmas Lights, it was a very pleasant and successful evening. Cllr Hodges advised there has been no speed watch this month, due to the dark nights. The number of clients attending the Payback sessions varies, they have been concentrating on Church Bank; they are still without a permanent supervisor. Cllr Hodges will ask the Payback team to look at the path between Newfield Road and the bottom of Windmill Hill, the ditches need clearing and the hedges need cutting. Cllr Saul advised WCD Contractors were due to start work up there on 01.12.18 but have been delayed due to work required in relation to Travellers. Allworkx have finished most of the fencing and gate works, the concrete bollards by the Pavilion are outstanding.

### **8. Councillors Reports in brief.**

Cllr Saul – The Cubbington Christmas Lights was a very special event. Cllr Saul thanked everyone who helped put up the lights at Costcutters. Thanks go Mr D Meggitt who was instrumental in organising the lights. Following several burglaries and cars being stolen, the Police are holding a Community Meeting at Cubbington Church of England School on Wednesday 12<sup>th</sup> December 2018 between 6.00 – 7.00 pm. It would be helpful if as many Councillors as possible could be in attendance.

Cllr Revd Coles – Offered his thanks for the support with the Christmas lights. He advised the Payback Team are doing a good job on Church Bank.

Cllr Delow - HS2. Sir Terry Morgan, Chairman of HS2 has stood down, Alan Cook CBE is the new Chairman. Cllr Delow attended a HS2 Seminar a Warwickshire County Council where Jonathan Lord and Sir Mark Worthington spoke. Cllr Delow's full report will be circulated to all Councillors and a copy will be kept on file.

Cllr Cox – Finance. Cllr Cox advised he will give his report at Agenda item 11.

Cllr Mrs Saul – WALC. Cllr Mrs Saul deferred to Cllr Mrs Boad.

## **9. District and County Councillors Reports for information**

Cllr Redford –

Cllr Mrs Boad - 8 – 9 people attended a meeting regarding the Warwick Branch of WALC and there is a will to keep the branch running. The next meeting will be held in February, topics for discussion will be the cost of elections and consultations. Sainsburys car park remains a concern, she has spoken to the Manager at Sainsburys and asked for Sainsburys to put more signs on the verge. WCC have advised Cllr Mrs Boad “no right turn” cannot but on the road as it will require a road traffic order. It will cost WCC £2,000 to put in signs, there is no money available to do this. Bus Services are changing as from 5<sup>th</sup> January 2018, the Number 68 has been cut, the Number 67 will remain. The Number 664 from Long Itchington will now come via Cubbington as opposed to going via Radford Semele, this will provide 5 return journeys every day, Monday to Saturday. Stagecoach is going to WCC Scrutiny Committee at Shire Hall on 16<sup>th</sup> January 2019. If Cllrs have any questions for Stagecoach please forward them to Cllr Mrs Boad or Cllr Redford. Cllr Mrs Boad has been advised by the Gritting team they have written to all the residents in Sterling Avenue advising them they have been unable to grit the road during cold weather as there has been insufficient room for the gritting machine.

Cllr Mrs Redford – advised she has had a meeting with Graham Leach about the cost of elections, as it transpires Stratford District Council have a better formula for their Parish Councils, so they can see more clearly what the possible election costs will be. Graham Leach will work with John Crossling at WALC and Stratford District Council to come up with a formula. Cllr Mrs Redford intends to talk to Dave Barber regarding planning, as a few Parish Councils have issues with planning. Cllr Mrs Redford is hoping to arrange a meeting to “air” issues and reach a way forward. In November the first phase of Station Approach redevelopment scheme was started. The rejuvenation of this area will provide 212 houses, of which 75% will be affordable. There has been a 40% reduction in Rough Sleepers due to initiatives taken by the District Council. In November 2018 there were 12 rough sleepers compared to 21 in November 2017. A hostel has been set up for the homeless to access, however people have the choice as to whether they wish to access this facility or not. Cllr Mrs Redford has spoken to Enforcement and Environmental Health regarding Cubbington Mowers, she has been advised no action can be taken as “they comply”. Convent Garden Car Park will close at the end of February 2019. Cllr Mrs Redford urged all Councillors to go through the Creative Quarter Consultation and give their views.

Cllr Redford – following a discussion regarding there being no Bus Stops in New Cubbington, Cllr Redford will ask the Bus Services to re-appraise their Bus Stops given the changes to the service. Warwickshire Police are recruiting 50 additional

Police Officers. School transport is likely to be reviewed by a members group as there are concerns over WCC's Policy.

Cllr Hodges asked Cllr Redford if he can help regarding the abandoned traveller's trailer. Cllr Mrs Redford advised this matter is taken up with the Police.

## 10. Police and Highways

Cllr Corbett advised no offence is being committed when people are turning right into Sainsburys. All agreed it may not be an offence, but it is very dangerous.

Cllr Mrs Saul asked for an update on the flower planter down by Thwaites. The Clerk advised the planter needs to be replaced

Cllr Delow asked for an update on the Bus Shelter. Mr Hay has carried out a temporary repair, a full repair is still needed. It has not been able to pursue anyone regarding the damage as there are no credible witnesses.

## 11. Finance

### (i) Bank Balances

The Parish Council's credit balances - noted

Account			£
Community Account (397)		As at 18.11.18	70,728.28
Pavilion Account (077)		As at 18.11.18	5,000.00
Total			<b>75,728.28</b>

Clerk to arrange for a transfer of funds from the Pavilion Account to the Community Account for utility and other invoices during 2017- 2018 and 2018 – 2019. A schedule of these charges is to be sent to Cllr Mrs Higham

### (iii) Payment made since last meeting

	Payee	Net	VAT	£
a	Reimbursement – Mrs J Chapman Printing costs	11.03	2.20	13.23
b	Mr S Sidaway – The Mole Catcher	50.00		50.00
c	Reimbursement – Mrs J Chapman Stamps	132.79	0.66	133.45

### (iv) Accounts to be paid

	Payee	Net	VAT	£
a	Clerk November 2018 Salary			
b	Mrs J Chapman reimbursement for printing, paper and envelopes and recorded delivery postage charge	21.86		21.86
c	Reimbursement to Cllr Hodges – Height signs and fixings for new height restrictors	56.00		56.00
d	Warwickshire County Council – Installation of electric light in High Street Bus stop	4526.02	905.21	5431.27
e	Element Tree Care Commercial – Pavilion Hedgerow	440.00		440.00
f	SSE SWALEC – Pavilion 01.09.18 – 31.10.18	186.33	9.31	195.64
g	Recreation Ground Supervision – Nov 2018	102.00		102.00
h	Baginton Nurseries winter planting	260.90	52.18	313.08
l	WALC – Handouts of "Planning for Elections" training	10.00		10.00

The Clerk is to seek clarification why the invoice for the Bus Stop light exceeds the amount originally quoted by WCC. It was agreed this invoice can be paid prior to receiving this information

It was proposed by Cllr Cox seconded by Cllr Revd Coles and **RESOLVED** the payments be made.

Cllr Saul advised he has had the pleasure of meeting the Playground Supervisor when he was up at the Recreation Ground and he came across as being very meticulous. Cllr Saul is comfortable the Parish Council is paying for a good service.

**(v) Annual Revenue Budget Estimates and proposed Precept for 2019 – 2020. Enclosures B and C**

Cllr Cox advised there is an error on the first page of the Budget Estimates, whilst the figure of the proposed precept of £46,900 is correct, the wording reads “an increase of £600/annum” it ought to read £900/annum.

It was proposed by Cllr Cox, seconded by Cllr Revd Coles and **RESOLVED** the budget estimates and the proposed precept of £46,900 be accepted.

The Clerk highlighted there may be a change in the printing costs as from January 2019 and into the new financial year as the copy shop, she used for printing was taken over and closed on 7<sup>th</sup> December 2018.

**11. Planning Matters**

- a) Consultation List – was noted
- b) District Council decisions –was noted

**12. Cubbington Parish Council Noticeboards.**

It was agreed all future notices for the Noticeboards are to be A5, to enable more notices to be put on the board. Parish Council notices, which are a legal requirement will remain A4. All Councillors agreed to remove any out of date notices from the boards if they are putting up new ones.

**13. Registering of CPC land with Land Registry**

It was agreed not to pursue registering the land Cubbington Parish Council owns with Land Registry, following the advice received from Wright Hassle Solicitors. Which was unless the Parish Council is intending to sell any of the land it owns there is no need to register the land and there is no point in registering it. This was based on the following information – the Parish Council has copies of the original deeds to show it owns the land, Wright Hassle has the original deeds in storage, first time registration is costly, the land will need to be valued, which is expensive, solicitors fees will be incurred and there is no benefit or disadvantage to registering or not registering the land.

**14. Dark Nights = Double the Dog Poo. Tidy Britain Campaign**

It was proposed by Cllr Corbett, seconded by Cllr Saul and **RESOLVED** five of each style of poster to be purchased for a total of £250.00, dependant on how they are affixed to lampposts.

**15. Draft GDPR Policy and Privacy Policy.**

This item was deferred until Jan 2019 meeting

- 16. Cubbington Players Request for extra storage.**  
No Councillor proposed the request for extra storage from Cubbington Players, therefore permission is denied.

**17. Financial Accounting Software**

It was proposed by Cllr Delow, seconded by Cllr Mrs Higham and **RESOLVED** to purchase one licence for the accounting software Scribe at a cost of £339.60 (including vat of £56.60).

The software will be purchased in the new year with the system going live in the new financial year (01.04.19).

**18. Correspondence**

Bank Statements – noted. E-mail from [Amanda.Hardy@innovation.group](mailto:Amanda.Hardy@innovation.group) regarding their intention to remove a section of hedging and the Hornbeam from the land by 13 Boddington Close. The Clerk has replied, the work is noted, however, they do not have permission to enter onto the Parish Councils land or remove any hedging from the Parish Councils land. The Clerk agreed to establish if WDC can offer any other advice.

**19. Items for next Agenda**

Pavilion, Quarter 3 Financial report.

**20. Date of next meeting Parish Council Meeting 8<sup>th</sup> January 2109 @ 7.00 pm.**

Meeting ended 9.04 pm

Signed

Date