

Cubbington Parish Council

Minutes of the meeting held on Tuesday 13th November 2018 at the Village Hall, Broadway, Cubbington.

The meeting commenced at 18:30hrs.

Record of members present.

Cllr Mrs Saul, Cllr Mrs Higham, Cllr Mrs Dean, Cllrs Hodges, Delow, Cox, Saul, Corbett and Cllr Revd Cole

Also, in attendance: County Cllr Mrs Boad, County Cllr Redford
District Councillors - Cllr Wright, Cllr Mrs Redford, Cllr Mrs Stevens
Parish Clerk – Jackie Chapman

1. Apologies for absence and approval for absence

Apologies for absence were received and approved from Cllr Cain.

2. Declarations of Interest:

The following personal interests were declared:

Cllr Saul – Village Hall and Pavilion

Cllr Revd Cole – Pavilion

Cllr Mrs Higham – Village Hall and Pavilion

3. To consider any dispensations

None were requested

4. Co-option of Councillor to Cubbington Parish Council

i) It was proposed by Cllr Hodges, seconded by Cllr Saul and
RESOLVED Mrs Margaret Bull be co-opted to the Parish Council vacancy in
New Cubbington Ward.

ii) Acceptance of Office form was signed.

5. Public Participation

There was none

6. Adoption of previous minutes

It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on Tuesday 9th October 2018 as a true and complete record of the meeting.

7. Chairman's Report

Cllr Hodges offered his thanks to everyone who assisted in relocating the traveller. He also offered his thanks to Cllr Revd Coles for the work he did preparing for Remembrance Sunday and for his services on the day. Cllr Wright was thanked for arranging for a Piper to play. Cllr Hodges has been advised the Community Speed watch is obtaining a 72% success rate in relation to the number of letters issued by Warwickshire Police. Community Payback are currently working on the bank at the Church. Work repaving the car park at Cubbington Social Club has started. The Parish Council has been let down again by Allworkx, the Clerk will continue to chase them

8. Councillors Reports in brief.

Cllr Saul - Community services – Cllr Saul reiterated his thanks to Cllr Revd Coles for the Remembrance Service, an excellent community event. Cllr Saul advised there is a new team looking after the Pavilion, Cllr Mrs Higham is Chair, Cllr Saul is responsible for maintenance. Cllr Saul advised the following work has been

undertaken – new fire doors, new front doors, repaired the downpipes and guttering, replaced rotting wood, put anti slip paint on the entrance ramp and the intermediate bar has been put in place on the main hand rail leading into the Pavilion.

Cllr Revd Coles – Advised the Remembrance Day was a great Community effort, over 700 poppies were made by volunteers. Cllr Revd Coles thanked everyone for their assistance, he too thanked Cllr Wright for obtaining the services of the Piper. Cubbington Christmas lights event is due to take place on Sunday 9th December 2018. It was confirmed the Parish Council would pay for the Christmas Lights installation and power consumption as per previous years.

Cllr Delow - HS2. Cllr Delow advised LM are carrying ground works and road investigations. LM have not responded to the request for a time schedule for works around Cubbington. Work in Mill Lane is possibly due to start in December 2018. Cllr Delow confirmed he will attend the meeting with the HS2 Commissioner at Shire Hall on Thursday 6th December 2018.

Cllr Cox – Finance. Cllr Cox advised the Finance Committee meeting is due to take place on 20th November 2018 in St Marys Church meeting room. The Clerk advised the insurance claim for the water leak at the Village Hall has been finalised. The amount awarded includes the amount for the water demand. However, Waterplus are still to answer the official complaint she has lodged. All Cllrs agreed, the outstanding demand is not to be paid until Waterplus have answered the official complaint

Cllr Mrs Saul – WALC. Cllr Mrs Saul advised a meeting is due to take place on 28.11.18 to see if Warwick WALC can be started again. Cllr Mrs Saul and Cllr Saul attended the Warwick District Council Chairman's dinner at the Warwick Corps of Drums, it was a very pleasant evening.

9. District and County Councillors Reports for information

Cllr Mrs Redford advised HS2 will be carrying out ground investigations on the A46 over three nights from 19.11.18 8.00pm – 6.00am. Warwick District Council and the Town Hall will be displaying purple lights in support of making shopping areas more accessible. WDC has been acknowledged by "Accessible" as improving accessibility to all.

Cllr Wright advised he has received a reply from Jeremy Wright MP regarding restorative justice. The Clerk confirmed this letter has been circulated to Cllrs.

Cllr Mrs Stevens advised the Newbold Common Leisure Centre is due to officially opened on Saturday 17th November 2018. Cllr Stevens also advised to the proposed changes to the Bus Service in Cubbington. The 67 service will halve and the change to the 68 service will affect people getting to work on Warwick Business Park.

Cllr Redford – advised the next Community Forum is due to be held on 20.02.19, grant applications need to be received by 28.01.19. Warwickshire Fire Service will soon be providing a travel service for people leaving hospital. Warwickshire has the highest suicide rate in the West Midlands for both children and adults. The Budget statements have said there will be more money for pot holes. West Mercia Police have given notice on the joint working agreement with Warwickshire Police. Warwickshire Police's new control room is due to open on Warwick Business Park in the new year.

ACTION – Clerk to write to Stagecoach regarding the reduction in bus services in Cubbington.

Cllr Mrs Boad advised she has not received any further information relating to her request for the words "No right turn" to be painted on the carriageway, nearest the row of shops, opposite Sainsburys.

10. Police and Highways

Cllr Mrs Saul highlighted there is a continuous water leak on the Offchurch Road.

ACTION – Clerk to report leak to Severn Trent

The Clerk confirmed she has placed the order for a timer on the light at the High Street Bus Stop. The Clerk confirmed she has not had a response from Stagecoach regarding the damage to the roof of High Street Bus Stop.

ACTION – Clerk to contact the Police re the damage to the roof of the Bus stop in High Street.

11. Finance

(i) Bank Balances

The Parish Council's credit balances - noted

Account			£
Community Account (397)		As at 18.10.18	64,871.64
Pavilion Account (077)		As at 18.10.18	5,000.00
Total			69,871.64

ii) Bank Reconciliation Enclosure B – Cllr Cox advised the Bank Reconciliation is to be undertaken on a quarterly basis.

(iii) Payment made since last meeting

	Payee	Net	VAT	£
a	Mrs J Chapman reimbursement for printing and webhosting fee	65.63		65.63
b	Mr C Marrow reconfiguration of email	50.00		50.00
c	Mrs L Montgomery Village Hall Gates 01.04.18 - 30.09.18	125.00		125.00

(iv) Accounts to be paid

	Payee	Net	VAT	£
a	Clerk October 2018 Salary			
b	Mrs J Chapman reimbursement for printing, paper and envelopes and recorded delivery postage charge	6.23		6.23
c	Mrs J Chapman reimbursement Eco Web hosting, standard package renewal	5.99		5.99
d	Cool Breeze Technology Service – renewal of Bullguard Antivirus and Microsoft Office Subscription	45.00		45.00
e	Royal British Legion – 2 memorial wreaths	50.00		50.00
f	Cubbington Village Hall – rental	110.00		110.00
g	Gary Willoughby – Playground supervision w/c 4 th , 11 th and 29 th October 2018	76.50		76.50

It was proposed by Cllr Saul, seconded by Cllr Revd Coles and **RESOLVED** the payments be made.

(v) Payments made for the period 01.04.18 – 31.06.18 Enclosure C - noted

(vi) **Payments made for the period 01.07.18 – 30.09.18** Enclosure D - noted

12. Planning Matters

- a) Consultation List – Enclosure E - noted
- b) District Council decisions – Enclosure E - noted

13. Brown information road sign to St Marys Church.

Cllr Saul offered to make the necessary enquiries to facilitate this sign.

14. HS2 – Mr A De Bell Community Engagement Manager, Balfour Beatty VINCI Joint Venture

Mr De-Bell gave an update on HS2 activities to date and confirmed they are still very much in the planning process and it is unlikely there will be a notification to proceed until the middle of 2019. Topics covered during the discussion included:

- off line construction of new road bridges,
- balancing pond by the fosse and how this will impact upon the Offchurch ford – will it increase the amount of water and make the flooding worse.
- Where possible Haul routes along the track will be used to transport soil/materials to reduce the impact on local roads
- Mill Lane – there will be controlled crossings. Balfour Beatty does not intend to use Mill Lane. Mill Lane will be used by LM to access the land for the movement of soil/planting etc. As Mill Lane is a public footpath, the footpath will be rerouted. The footpath will be marshalled, people will not be stopped from using it.
- Works traffic will operate within normal working hours. Work on the tunnel will be 24/7.
- Dust – The Code of Practice deals with dust in both method and mitigation
- Ground penetrating radar will be used to survey the whole of the line

15. VASA Stratford upon Avon Section 137 Grant request.

Cllr Cox advised if this application was considered and granted, CPC would breach its own Policy relating to Section 137 Grant Applications as the budget for Section 137 applications for 2018 – 2019 has already been exceeded. This matter was deferred to the Finance Committee

16. Oliver French – Section 137 Grant request.

All Cllrs wished to congratulate the applicant on what he is proposing to undertake. The application is for a grant for an individual and therefore does not meet the requirements of Section 137 Local Government Act 1972 – application refused.

17. Draft GDPR Policy and Privacy Policy. Enclosure H

Cllr Delow advised he did not think the draft policy corresponded with NALC Standing Orders in particular sections d, e, and f. Cllr Delow also queried if all e-mail correspondence the Clerk sends out ought to be encrypted. Policy deferred to next meeting.

ACTION – Clerk to seek advice re encryption.

18. Correspondence

Bank Statements - noted

19. Items for next Agenda

Budgets and Precepts

20. Date of next meeting Parish Council Meeting 11th December 2018 @ 7.30 pm.

Meeting ended 20:37

Signed

Date