

# CUBBINGTON PARISH COUNCIL

CLERK TO THE COUNCIL: Mrs Jackie Chapman  
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Members of Cubbington Parish Council are hereby summoned to attend the parish council meeting to be held on **Tuesday 9<sup>th</sup> October 2018 at 7.30pm at Cubbington Village Hall, Broadway, Cubbington, CV32 7JR.**

Signed

Jackie Chapman  
Clerk to the Council

## AGENDA

1. **Apologies**  
To receive apologies for absence and reasons for such absence.
2. **Declarations of Interest: Councillors are reminded-**
  - a) Of the need to keep their Register of Interests form up to date.
  - b) To declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature.
  - c) To declare any Other Disclosable Interests (ODI) in agenda items and their nature.
3. **To consider any dispensations**
4. **Public Participation**
5. **Adoption of previous minutes**  
To approve the minutes of the Parish Council Meeting held on 11<sup>th</sup> September 2018  
Enclosure A
6. **Chairman's Report**
7. **Councillors Reports in brief.**  
Cllr Saul - Community services  
Cllr Revd Coles - Events including the Beacon remembrance  
Cllr Delow - HS2  
Cllr Cox – Finance  
Cllr Mrs Saul – WALC
8. **District and County Councillors Reports for information**
9. **Police and Highways**
10. **Finance**  
**(i) Bank Balances**  
The Parish Council's credit balances

Account		£
Community Account (397)	As at 18.9.18	49,995.64
Pavilion Account (077)	As at 18.9.18	5,000.00
Total		<b>54,995.65</b>

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## (ii) Accounts to be paid

	<b>Payee</b>	<b>Net</b>	<b>VAT</b>	<b>£</b>
a	Clerk July 2018 Salary			
b	Mrs J Chapman reimbursement for printing, paper and envelopes	5.04		5.04
c	Mrs J Chapman reimbursement of parking charge at training event 11.09.18	3.50		3.50
d	HMRC 01.07.18 – 30.09.18	111,78		111.78
e	PFK Littlejohn LLP – External Audit 2017 – 2018	300.00	60.00	360.00
f	ABA Scaffolding Services	1500.00		1500.00
g	Fountains – OCS Grass cutting October 2018	221.00	44.20	265.20
h	Mr G Willoughby – Playground Supervision Sept 2018	102.00		102.00

iv) **External Audit Report 2017 - 2018 from PKF Littlejohn LLP** – Enclosure B

v) **Quarter 2 Budget Report 01.04.18 – 30.09.18** Enclosure C

vi) **Bank reconciliation quarter 1 and quarter 2** Enclosure D

v) **To receive nominations for two Councillors to sit on the Finance Committee**

## 12. **Planning Matters**

a) Consultation List – Enclosure E

b) District Council decisions – Enclosure E

## 13. **Request from Cubbington Village Hall Trust**

To consider the written request from Cubbington Village Hall Management Committee to pave an area within the enclosed grounds of the village hall. Enclosure F

## 14. **To consider approval of a Lone Working Policy** – Enclosure G

## 15. **To consider approval of a Working from Home Policy** – Enclosure H

## 16. **Light in Bus Stop – High Street, Cubbington**

To determine if the Parish Council are prepared to pay for the electricity consumption of the newly installed light. - Enclosure I

## 17. **Potential Section 106 Grant – possible uses**

To identify if there are any potential work /projects which could be funded by the potential Section 106 money from the development off Rugby Road/Coventry Road. Enclosure J

## 18. **Emergency Committee**

To set a date for a meeting of the Emergency Committee.

## 19. **Correspondence**

Bank Statements

## 20. **Items for next Agenda**

## 21. **Date of next meeting Parish Council Meeting 13<sup>th</sup> November 2018 @ 7.30 pm.**