

Cubbington Parish Council

Minutes of the meeting held on Tuesday 11th September 2018 at the Village Hall, Broadway, Cubbington.

The meeting commenced at 19.28hrs.

Record of members present.

Cllr Mrs Saul, Cllrs Hodges, Delow, Cox, Saul.

Also, in attendance: District Councillors - Cllr Wright
Parish Clerk – Jackie Chapman

1. Apologies for absence and approval for absence

Apologies for absence were received and approved from Cllr Revd Coles, Cllr Mrs Stevens, Cllr Mrs Redford and Cllr Mrs Dean.

2. To receive written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members interests.

The following personal interests were declared:
Cllr Saul – Village Hall and Pavilion

3. Dispensations

None were requested

4. Public Participation.

The Clerk confirmed two requests had been received, one from Fiona Clougherty regarding the Recreation Ground and one from Peter Jenkins regarding planning application 18/1550 Westhill. Mr. Jenkins had advised the Clerk he would not be attending earlier in the day. No contact had been received from Fiona Clougherty and she was not present in the room.

5. Adoption of previous minutes

a) Minutes of the Parish Council Meeting held on 10th July

It was **RESOLVED** to approve the minutes of the Annual Council meeting held on Tuesday 10th July 2018 as a true and complete record of the meeting.

b) Minutes of the Extra Ordinary Parish Council Meeting held on 3rd August 2018

It was **RESOLVED** to approve the minutes of the Extra Ordinary Parish Council meeting held on Friday 3rd August 2018 as a true and complete record of the meeting

6. Co-option of Councillors to Cubbington Parish Council

i) It was proposed by Cllr Saul, seconded by Cllr Hodges and **RESOLVED** Ann Higham be co-opted as a Councillor for Cubbington and Rob Corbett be co-opted as a Councillor for New Cubbington

ii) Ann Higham and Rob Corbett both signed the Acceptance of Office form.

7. Chairman's Report

Cllr Hodges offered his thanks to Cllr Cox for the work he has done with the Payback Team over the last 12 months. The number of people working on Payback have been reducing, this is due to a change in the Courts, they are now giving fines as opposed to restorative justice.

Cllr Cox advised the Payback Service is due to be reviewed in the next 2 years. Cllr Wright stated he would write to Jeremy Wright MP about this change in court penalty. Cllr Saul voiced his support for this action.

Speed Watch are now only completing one sheet with numbers, as opposed to two or three sheets, this suggests Speedwatch is working.

8. **Councillors Reports in brief.**

Cllr Saul - Community services. Cllr Saul confirmed the Victorian Evening will be going ahead, the date has still to be set.

Cllr Revd Coles – Remembrance Planning is going well, he has been granted the silhouettes, he has the start of a beacon and he has applied for a grant with the assistance of Cllr Wright. Cllr Wright advised there will be a trench tea, an entertainer and a Piper.

Cllr Delow - HS2. Cllr Delow advised he met with Laing Murphy regarding the work around South Cubbington Wood. Cllr Delow will forward a report of this meeting to the Clerk for circulation in due course.

Cllr Cox – Finance - advised he has received a request for an increase in the deminimus amount, this subject will go to the next Finance Committee.

Cllr Mrs Saul – The next WALC meeting is on 19th October 2018 at the Town Hall, at 7.30 pm the speakers will be Inspector Faz Chisty and Inspector Kettle. Please pass any questions to the Clerk who will forward them to WALC.

9. **District and County Councillors Reports for information**

Cllr Wright advised he will write to the Warwickshire Police and Crime Commissioner asking him to advise how his policing plan for Warwickshire Rural East has been amended following the increase in portion of the precept towards policing which was implemented in April 2108.

County Cllr Boad advised the WALC Grant Scheme is due to released soon.

Travellers have moved onto Mason Avenue Park by cutting through the bollards.

They will be served the relevant paperwork to be moved on. Cllr Boad is still investigating whether a no right term can be put on the road opposite Sainsburys exit on the Rugby Road. She is looking at all the roads and surfaces in Cubbington and reporting them to the Locality Officer.

It was proposed by Cllr Saul, seconded by Cllr Hodges and
RESOLVED Cubbington Parish Council asks County Cllr Mrs Boad to write to Jeremy Wright MP regarding the clean-up costs incurred by Council Tax payers following travellers having been in the area.

Given the risk to Cubbington Parish Councils open spaces

It was proposed by Cllr Cox, seconded by Cllr Hodges and
RESOLVED scaffolding be erected across the Pavilion entrance and Village Hall entrance to secure the entrances prior to the new gates being installed.

Cllr Higham advised the Village Hall Car Park gate is very often left open between lettings, this is not desirable as travellers could easily access the recreation ground.

ACTION – Clerk to write to Village Hall Car Park keyholder and request the gate be locked between lettings and advise it is up to the keyholder to arrange cover when she is on holiday.

10. **Police and Highways**

Protection against travellers discussed above.

11. **Finance**

(i) Bank Balances

The Parish Council's credit balances

Account		£
Community Account (397)	As at 18.8.18	21,013.31
Business Money Manager (400) ACCOUNT CLOSED 20.08.18	As at 18.8.18	27,981.96
Money Market (228) ACCOUNT CLOSED 17.08.18	As at 17.8.18	1,263.18
Pavilion Account (077)	As at 18.8.18	5000.00
Total		55,258.45

(ii) Payments made since last meeting

	Payee	Net	VAT	£
a	Element Tree Care Commercial	90.00		90.00

(iii) Accounts to be paid

	Payee	Net	VAT	£
a	Clerk July 2018 Salary			
b	Clerk August 2018 Salary			
c	Mrs J Chapman reimbursement for printing, paper and envelopes	13.80		13.80
d	Mrs J Chapman reimbursement for renewal of domain Cubbington.org.uk	17.98		17.98
e	Mr G Willoughby - Playground supervision and equipment	131.02		131.02
f	Cubbington Social Club – Section 137 Grant	5000.00		5000.00
g	OCS Grass cutting August 2018	221.00	44.20	265.20
h	OCS Grass Cutting September 2018	221.00	44.20	265.20
i	Steve Siddaway – Mole Control	25.00		25.00
j	WALC. Training Course Understanding & responding to Planning Application – Clerk	30.00		30.00
k	WALC – Clerk's Toolkit – From Bookkeeping to Budgets	15.00		15.00

It was proposed by Cllr Cox, seconded by Cllr Saul and **RESOLVED** the payments be made.

iv) Asset Valuation Policy

It was proposed by Cllr Delow, seconded by Cllr Mrs Saul and **RESOLVED** the Asset Valuation Policy be adopted.

v) Draft Minutes of Finance Committee Meeting 17th July 2018

The minutes were noted. There is an error in the time the meeting ended, the Clerk will correct this before the next Finance Meeting when the minutes are due to be agreed.

12. Planning Matters

a) Consultation List - noted

b) District Council decisions -noted

Cllr Delow advised he had attended Planning Committee tonight regarding Planning Application W/17/2371 – development off Rugby Road and Coventry Road. Cllr Delow had asked for three things 1) the development be restricted to 100 homes, 2) to give a positive steer to consider flooding in the village and 3) to be given a commitment some of the affordable housing will be allocated to local residents. The application has been granted at 120 houses. Cllr Delow advised there are significant Section 106's attached to this application.

13. HS2 Community Environment Fund

Cllr Delow offered to help write any bid for funding. No Councillor put forward any suggestions as to what type of application could be put forward. Cllr Hodges advised he would have a look at to what we could apply for.

14. Benches

i) The Bench Inventory undertaken by Cllr Delow in January 2018 was noted.

ii) It was agreed the following benches will be replaced – Coventry Road, High Street, Kenilworth Road, Queen Street (outside number 3)

iii) Cllr Delow's proposal to install a bench by the Bus Shelter on Rugby Road/Broadway was supported. All Cllr's felt it would be beneficial to put seating in the bus shelter on Rugby Road/Broadway however the potential for ASB and Vandalism prohibits the placing of seats in the Bus Shelter.

It was proposed by Cllr Cox, seconded by Cllr Saul and

RESOLVED:-

- i) the following benches will be replaced – Coventry Road, High Street, Kenilworth Road and Queen Street (outside number 3)
- ii) a new bench will be purchased and sited on Rugby Road/Broadway dependent on permission being given by County Highways and/or the District Council,
- iii) Quotes to be sought for benches – Brighton type bench in the Conservation area and Forest Saver Benches elsewhere.
- iv) Quotes are sought for any "works" to be done to enable the benches to be installed.
- v) No order will be placed for the benches until the Parish Councils Financial position has been established at the end of quarter 2.

15. Correspondence

Bank Statements, Invite to WDC's Chairman's Dinner

It was agreed Cllr Mrs Saul, Cllr Saul and the Clerk will attend Warwick District Council Chairmans Dinner on 9th November 2018.

16. Items for next Agenda

Quarter 2 Finance information, Nominations for Finance Committee, Community Speedwatch and the Emergency Committee

17. Date of next meeting Parish Council Meeting 9th October 2018 @ 7.30 pm.

Meeting ended 21.05

Signed
Chairman

9th October 2018