

## **Cubbington Parish Council**

Minutes of the meeting held on Tuesday 14<sup>th</sup> February 2017 at the Village Hall, Broadway.  
The meeting commenced at 19.31 hrs.

**1. Record of members present.**

Councillors P Delow (Chairman), Mrs C. Marrow, Miss. M Cashmore, Mrs. T Saul, D Saul, D Cox, P Johnson, I Hodges, Revd. G Coles and Mrs J Chapman (Clerk).

Also in attendance: Cllr Mrs Redford, Warwick District Council (WDC) and Cllr Harrington WDC, County Councillor Redford

Members of the public

**2. Apologies for absence.**

Cllr A Gregory and District Councillors Mrs Stevens.

**3. Declarations of interest and grant of dispensations**

The following declarations of interest were received:-

Cllr Saul, Cllr Johnson, Cllr Revd. Coles - Pavilion

Cllr Miss Cashmore – Pear tree WI

**4. Minutes**

It was **RESOLVED** to approve the minutes of the meeting held on Tuesday 10<sup>th</sup> January 2017 as a true and complete record of the meeting.

**5. Public Participation**

Whilst members of the public were present there were no requests to participate in the meeting.

**6. Chairman's Report**

Cllr Delow gave his report, which included events he has attended in the last month. A copy of Cllr Delow's report is held on file.

**7. District and County Council Reports for information**

Cllr Harrington advised Warwick District Council (WDC) has saved £43,000 by charging residents for replacement bins/lids etc. If residents need a new item to replace one damaged by the recycling contractor he advises they report it to WDC in timely manner and get a reference number in order to avoid being charged.

Cllr Mrs Redford advised there will soon be a press release regarding Council Tax for 2017 – 2018, it is likely the increase in the charge for WDC services will be 3.3% which equates to an increase of £5.00 per year for a Band D property. WDC has consulted with their sheltered housing residents who have lifelines. Following the majority vote (74%) the provision of the lifeline service will no longer part of the tenancy agreement. However, if residents wish to receive the service they will be able to.

County Councillor Redford advised both the Conservative Group and the Labour Group agreed an increase in Council Tax of 3.8%. Cllr Redford advises all Parish Council's to have a plan listing what they would want to do with Section 106 money. Warwickshire County Council's Chief Executive has now retired, his work has been split between two heads of department. This situation will be reviewed after the Council elections in May. The Community Forum Money for 2016 – 2017 has been spent, at the next meeting due on 14<sup>th</sup> June 2017, new funding will be available. Grant applications need to be submitted by the end of May 2017.

**8. Policing Matters**

Cllr Saul addressed both the District Councillors and County Councillor regarding the size of the area covered by the Eastern Neighbourhood Team; he feels the team is too small to cover the area adequately and ought to be increased in size. The general consensus was this would be dependent on the amount of crime in the area. Cllr Mrs Saul is concerned crime appears to be increasing

**ACTION** – Clerk to request crime stats for Cubbington area from Warwickshire Police.

PCSO King provided the Councillors with information from the most recent Safer Neighbourhoods Newsletter. PC Burrows said the Police are willing to help set up and train a Community Speed Watch Team, 6 volunteers are required. Cllrs Hodges and Delow put themselves forward.

**9. Pavilion**

All Councillors were in receipt of Enclosure B following the Site Visit and Risk Inspection undertaken by Cllrs Cox and Johnson on 11<sup>th</sup> January 2017. Cllr Johnson advised the Pavilion Committee has put a person in place that will be able to undertake most of the work required within the next 10 days. The only outstanding issue will be the north floodlight. The cost of this work will be covered using the funds held by the Committee. The Committee will inspect all of the work prior to making payment. Cllr Johnson advised he will inspect the Pavilion on a monthly basis from here on. Cllr Cox advised it is good practice to have a Health and Safety Policy. Cllr Hodges is qualified in this area and offered to provide a Health and Safety Policy for both the Pavilion and the Village Hall Trust, if they do not currently have one.

Pavilion Fencing – Enclosure C. All Councillors agreed it is appropriate for the Parish Council to pay for the extra fencing required and they considered the three quotes provided by the Pavilion Committee.

It was proposed by Cllr Mrs Marrow, seconded by Cllr Mrs Saul and RESOLVED the quote from Rollasons be accepted for £256.00

**10. Finance****10.1 Bank Balances**

The Parish Council's credit balances

<b>Account</b>		<b>£</b>
Community Account	As at 18.02.17	28.46
Business Money Manager (current)	As at 18.01.17	58,972.97
Money Market	As at 18.01.17	1258.97
<b>Total</b>		<b>60,260.40</b>

**(10.2) Accounts to be paid**

The Clerk asked for permission to include the following additional payments:

£2,000 payment to St Mary's Church, which was agreed at the meeting, held on 10<sup>th</sup> January 2016,

Payment to WALC for the Briefing Day due on Saturday 4<sup>th</sup> March 2017 £125.00  
Reimbursement to the clerk for printing costs in relation to the January Agenda and enclosures. £43.38

The Councillors queried the amount due to be paid for the hire of the village hall, as the figure has increased. Cllr Delow asked Cllr Cox, as Chairman of the Finance Committee to investigate the concept of the Parish Council paying to use the village hall, when it owns the village hall and report back to the Parish Council.

It was proposed by Cllr Hodges, seconded by Cllr Johnson and **RESOLVED** the following payments be made.

	<b>Payee</b>	<b>£</b>
a	Clerk salary and expenses for January 2017	
b	Reimbursement to Mrs. J Chapman for incidental printing 06.01.17 – 05.02.17 as per sheet dated 05.02.17	3.20
c	Data Protection registration renewal	35.00
d	Village Hall Hire for 2016 - 10 meetings @ £26.25 each. 3 Neighbourhood Watch meetings £31.50	294.00
e	WALC Planning for Non Planners & Responding to Planning Applications	45.00
f	Payment to Pavilion for fencing as agreed on 5 <sup>th</sup> November 2016 (minute 16 on pg. 143)	500.00
g	Agenda and minute printing and postage	43.38
h	St Mary's Church Centre	2000.00
i	WALC Briefing Day	125.00

## 11. Highway Matters

Compton's Garage. Cllr Mrs Marrow and Cllr Hodges declared an interest.

Litter is beginning to accumulate around the garage, the owner is happy to install a litter bin if the Parish Council will support this, the garage will empty it on a regular basis into their own larger refuse bins. Cllr Johnson suggested the Parish Council open up a dialogue with the garage. Cllr Mrs Saul will do this and contact the garage owner.

Cllr Saul is pleased to note residents are going onto Warwickshire County Councils website to report potholes.

Cllr Miss Cashmore advised she has reported the "sinking" pathway by the Parish Council noticeboard on Kenilworth Road.

Garages Price Road, Cubbington. Cllr Mrs Redford stated WDC have done some investigations, it transpires the roof manufacturer has had problems elsewhere with this type of roof. WDC are going to experiment with two garage roofs to see if the problem can be resolved.

## 12. Planning

### 12.1 Consultation list

The following planning applications have been received and the comments as shown have been submitted to Warwick District Council by the Clerk under Delegated Authority:

(a) W/16/2260 Compton's Garage, Rugby Road, Cubbington. Typical signage proposals for a petrol filling station including, sales building advertisements for "Subway & Spar" – OBJECTION

b) W/17/0025 Glebe Farm Cottage, Welsh Road, Cubbington, Leamington Spa, CV32 7UB. Erection of single storey extension to form bedroom and extended living room. – NO OBJECTION

### **12.2 District Council decisions**

The following decisions are reported for noting

a) W/16/0944 8 Kenilworth Road, Cubbington, Leamington Spa, CV32 7TR – GRANTED

b) W/16/2206LB Old Manor House, 20 High Street, Cubbington, Leamington Spa, CV32 7LY - GRANTED

### **12.3 Any other planning matters**

W/16/1755 38 Beaufort Avenue, Cubbington, Leamington Spa, CV32 7TB - APPEALED

### **13. Recreation Ground**

Cllr Mrs Marrow, Cllr Delow and Cllr Hodges have been working together to bring forward a costed proposal to tackle the urgent work required in both play areas. Quotes are being obtained for the cleaning and repair of the safety surfaces and renovating some of the equipment. Cllrs Hodges, Saul and Johnson all offered to undertake some of the work in the playground in order to keep the costs down. It was agreed the slide on the main recreation ground is to be closed off until it is mended.

### **14. Flooding**

Nothing to report

There was an incident with the Pingle Brook a few weeks ago whereby the brook was running “white”. Cllr Saul contacted Severn Trent; they dealt with the problem and managed to contain the damage.

### **15. HS2**

Cllr Delow gave an update on the activities of HS2; a copy of his report is on file.

### **16. Boundary Changes**

It has been noted on the minutes of WDC’s Licensing & Regulatory Committee meeting held on 31<sup>st</sup> October 2016, Agenda item 3 page 6 (3) (i) A proposal to move the area of New Cubbington Parish Ward into Royal Leamington Spa.

Cllr Mrs Redford advised WDC are considering changing the boundaries to align with Warwickshire County Council boundaries. WDC is also aiming to get all the wards of a similar “voter” size. It was agreed no further action can be taken until the consultation documents are received.

### **17. Community Infrastructure Levy**

The Parish Council decided not to respond to this consultation.

### **18. Summer Youth Festival 2017**

Cllr Mrs Saul and Cllr Revd Coles attended a meeting on 26<sup>th</sup> January 2017. The Summer Youth Festival will take place on Saturday 26<sup>th</sup> August 2017; it will take place on the recreation ground and the village hall and will be open to all ages. WAYC has helped with the grant application the rest of the planning and work is to be undertaken by Councillors and other volunteers. Cllr Johnson is happy to encourage other volunteers from the Community to help. The Parish Council can choose to purchase professional assistance from WAYC on the day @ £27.00 per hour.

### **19. Public Access Defibrillator**

The proposal by Cubbington Pear Tree WI to raise funds for a public access defibrillator was discussed. The average cost of a defibrillator is £1500 - £1600; there will also be yearly maintenance costs. Costcutters are happy to have the defibrillator on their outside wall.

It was proposed by Cllr Hodges, seconded by Cllr Cox and **RESOLVED** Cubbington Parish Council will match fund Cubbington Pear Tree W.I. in their fundraising, to purchase a defibrillator for the village.

**20. HS2 Schedule 17 Submissions Group**

Cllr Delow advised that WDC had advised at a meeting he had attended on 1<sup>st</sup> February 2017 that they are prepared to extend the time allowed for Parish Councils to comment upon HS2 Schedule 17 submissions from ten to twenty one days. It is believed the first submissions will start coming through in the next month or two; It is likely they will relate to Environmental aspects.

It was agreed the group to consider all HS2 Schedule 17 submissions that are referred to the Parish Council by WDC will be made up of Cllr Delow, Cllr Hodges, Cllr Mrs Marrow and Cllr Mrs Saul.

**21. Waverley Equestrian Centre – Rosconn Strategic Land Proposal**

It is likely the revised Local Plan will go out for consultation mid to late March.

It was proposed by Cllr Cox, seconded by Cllr Saul and **RESOLVED** Cubbington Parish Council will support the proposals put forward by Rosconn Strategic Land as an alternative to Local Plan Site H50.

**ACTION** – Clerk to write to WDC and advise them of the above resolution.

**22. Verges and Alleyways**

The Parish Councillors discussed the report “The Maintenance of verges and alleyways in Cubbington” Enclosure E.

The recommendations of the report were accepted and it was proposed by Cllr Cox, seconded by Cllr Johnson and **RESOLVED** Cubbington Parish Council will employ its own contractor to carry out all necessary maintenance to the eastern bank in Church Lane, subject to WDC providing a three-cut service to the western bank and providing Cubbington Parish Council with the approximate dates this work will be carried out.

**ACTION** – Clerk to advise WDC in writing.

**23. Councillors Reports and items for the next Agenda.**

Cllr Hodges suggested the Parish Council create an email list of residents who wish to be kept informed of the Parish Council’s activities/news/ events. It was agreed a list will be created, this initiative will be advertised in the Parish Newsletter.

Items for next Agenda – “Battles Over” has been moved to May 2017 Agenda  
Review of the Emergency Committee has been moved to May 2017 Agenda.

**24. Date of next meeting 14<sup>th</sup> March 2017**

The meetings will start at 7.00pm with the Cubbington Freeholders Annual meeting, followed by the Annual Parish Meeting and then the Parish Council meeting.

Signed

Date