

Cubbington Parish Council

Minutes of the meeting held on Tuesday 10th January 2017 at the Village Hall, Broadway.
The meeting commenced at 19.00 hrs.

1. Record of members present.

Councillors P Delow (Chairman), Mrs C. Marrow, Miss. M Cashmore, Mrs. T Saul, D Saul, D Cox, P Johnson, A Gregory, Revd. G Coles and Mrs J Chapman (Clerk).

Also in attendance: Cllr Mrs Redford, Warwick District Council (WDC) and Cllr Harrington WDC

Members of the public

Prior to the meeting starting Warwickshire Police and Crime Commissioner Philip Seccombe gave a brief talk on his role and his strategy for the future. This was followed by a question and answer session from both Councillors and members of the public.

2. Apologies for absence

Cllr Hodges, District Councillors Mrs Stevens & County Councillor Redford. The Chairman, Cllr Delow, confirmed Mrs Ann Higham resigned as a Parish Councillor immediately after the meeting held on 13th December 2016. Cllr Delow thanked Mrs Higham for the contribution she had made.

3. Declarations of interest and grant of dispensations

The following declarations of interest were received:-
Cllr Saul – Village Hall
Cllr Johnson, Cllr Revd. Coles and Cllr Saul - Pavilion

4. Minutes

Two amendments to the minutes were sought, one from Cllr Johnson to show he did not attend the meeting held on 13th December 2016 (Item 1). Cllr Hodges requested Windmill Hill be added to the last sentence in Item 8, so it reads “New Street and Windmill Hill.

Following these manual amendments being made it was **RESOLVED** to approve the minutes of the meeting held on Tuesday 13th December 2016 as a true and complete record of the meeting.

5. Public Participation

Whilst members of the public were present there were no requests to participate in the meeting.

6. Chairman’s Report

Cllr Delow gave his report, which included events he has attended in the last month. A copy of Cllr Delow’s report is held on file.

7. District and County Council Reports for information

Cllr Mrs Redford gave a brief report on behalf of County Councillor Redford. The HS2 Autumn Bulletin shows Gareth Epps has been appointed as the independent HS2 Construction Commissioner.

Cllr Mrs Redford advised Warwick District Council Planning Committee has started training on HS2. Work has started on Newbold Comyn and St Nicholas Leisure

Centres. Cllrs are concerned about the problems with Travellers in the area and this is being discussed.

Cllr Saul asked if boundary changes are being discussed. Cllr Mrs Redford advised there are no proposals so far and believes Cubbington Parish Council will be given the opportunity to comment.

ACTION – Clerk to put Boundary Changes on next Agenda.

8. Policing Matters

PC Burrows was in attendance and advised the following incidents have recently occurred in Cubbington

15.12.16 Attempt burglary 2 garages in Stonehouse Close

22.12.16 Vehicle Crime – damage to a car Church Lane Cubbington

28.12.16 Robbery at the local Post Office. 3 People were arrested on 29.12.16, 2 males and 1 female, investigations are ongoing.

30.12.16 Vehicle Crime – damage to a car in Dunblane Drive

A Community Speed Watch Group is being set up. At least 6 volunteers are needed; they will be given full training and support.

Summer Activities Day – one will be held in Cubbington and one in Bubbenhall, grant funding is being applied for, volunteers are welcome.

Cllr Delow reported that, as requested at the previous meeting, he had investigated the “two serious crimes” in Cubbington that had not been reported to the Parish Council. He explained that although recorded as “violence and sexual offences” neither were, in fact, serious and details had not been reported in view of their sensitivity, their comparatively minor nature and their low community impact.

9. Pavilion

The Clerk had circulated paperwork relating to The Pavilion prior to the meeting. The Chairman reported on the progress of discussions with the Pavilion Committee towards providing the Committee with the requisite legal status. Cllr Gregory asked why the Pavilion Committee does not want to become a Trust. Councillor Johnson advised many of the people involved with the Pavilion enjoy giving their time to the children and the Pavilion as and when they can; this involvement may change if a Trust was set up.

Cllr Saul advised there is a hard core of volunteers who sit on the Pavilion Committee; they provide the minutes and the monitoring of their finances.

Cllr’s Cox and Johnson advised they will be carrying out the quarterly yearly Health and Safety inspection on 11th January 2017.

10. Finance

10.1 Bank Balances

The Parish Council’s credit balances

Account		£
Community Account	As at 18.12.16	425.21
Business Money Manager (current)	As at 18.12.16	63,971.00
Money Market	As at 18.12.16	1,258.00
Total		65,590.21

(10.2) Accounts to be paid

The Clerk asked for permission to include the following additional payment:

Reimbursement to the clerk for printing costs in relation to the January Agenda and enclosures.

It was proposed by Cllr Saul, seconded by Cllr Cox and **RESOLVED** the following payments be made.

	Payee	£
a	Clerk Salary and expenses for December 2016	
b	Reimbursement to Mrs. J Chapman for printing Dec Agenda, minutes and postage	11.88
c	Mr. D R Moorcroft – Contractor – December 2016	2182.00
d	HMRC	355.23
e	WALC – Arnold Baker Local Council Administration, New Edition	76.50
f	Mrs. S Simmonds – S137 Donation towards Cubbington Christmas Celebrations	57.32
g	N S Booth – Christmas Lights	801.60
h	Reimbursement to Mrs. J Chapman for printing and posting January Agenda and enclosures	75.90

10.3 Paper on Financial Modelling of Proposed Annual Revenue Budgets/Precepts.

The paper by the Chairman of the Finance Committee, Cllr Cox and identified as Enclosure B was noted. Cllr Saul proposed a vote of thanks to Cllr Cox for the work he undertook in relation to the Budget, the paperwork and information is excellent. Cllr Delow echoed Cllr Saul's sentiments.

10.4 Draft Annual Revenue Budget 2017–2018 and Briefing Paper Precept 2017–2018.

Cllr Cox advised the two papers identified as Enclosures C and D need to be read together. There was the possibility the rate relief on the Village Hall was going to be reduced. However, Cllr Cox has been informed the 100% tax relief will remain as the tax valuation threshold has been increased to £12,000.

Cllr Cox suggested that the contents of the two papers indicated there was no need to increase Cubbington Parish Council's precept for 2017 – 2018.

Cllr Saul asked if the third payment of £7,000 will be made to the Village Hall Trust, Cllr Cox advised it will. Cllr Saul feels the Village Hall Trust has provided excellent Value for Money in relation to the improvements they have undertaken.

Pg. 16 of the Draft Budget Cllr Saul proposed any further work to Church Lane bank and the Spinney be suspended until the Parish Council receives confirmation of ownership from Warwick District Council.

Pg. 20 of the Draft Budget Cllr Saul advised he would like to see the work relating to the perimeter of the large recreation ground and the ditches within the recreation ground go out to tender.

Cllr Saul asked if it would be possible for the Parish Council to review the expenditure on "flowers", particularly the flower baskets on the poles.

Cllr Cox endorsed these requests.

Cllr Mrs Redford advised she will chase the land maps with Warwick District Council.

It was proposed by Cllr Saul, seconded by Cllr Revd Coles and **RESOLVED** the precept for 2017 – 2018 be £46,000. This excludes any Council Tax Support Grant or Concurrent Services Grant due to be paid by Warwick District Council.

10.5 Budget Monitoring Report. Enclosure E

The budget monitoring report for the period 1st October 2016 – 31st December 2016 was noted.

It was agreed to release, with immediate effect the £2000 nominated in the reserves for the St Mary's Church Centre.

11. Highway Matters

Noticeboards – it was agreed any Councillor can give permission for a Charitable/Voluntary notice to put up. Commercial notices are not to be authorised.

There is a hole when exiting the car park adjoining Queen Street; Cllr Saul will log this with WDC/WCC. When it is cold the footpath outside the Post Office is icy, Cllr Saul will deal with this too.

12. Planning

(12.1) Consultation list

The following planning applications have been received and the comments as shown have been submitted to Warwick District Council by the Clerk under Delegated Authority:

(a) W/16/2206LB Old manor House, 20 High Street, Cubbington, CV32 7LY. Partially demolish single storey stable block attached to main residence. – **No objections**

(12.2) District Council decisions The following decisions are reported for noting.

(a) W/16/1367 21 High Street, Cubbington – GRANTED

(b) W/16/1939 6 Ledbroke Road, Cubbington - GRANTED

(c) W/16/1937 104 Rugby Road, Cubbington – GRANTED

(d) W/16/1755 38 Beaufort Avenue, Cubbington – REFUSED

(e) W/16/1981/LB Old Manor House, Cubbington - GRANTED

(12.3) Any other planning matters –

Compton's garage has submitted an application signage; it has not yet been validated. Comptons Garage is due to open on Saturday 14th January 2017.

13. Recreation Ground

A meeting took place at Austen Court recreation ground and the main recreation ground with Jonathan Huxley, Green Space Development Officer from Warwick District Council. A full report will be provided once information from Jonathan Huxley has been received.

Cllr Hodges is willing to help with inspecting the playgrounds as he is qualified in this area of work.

14. Flooding

Nothing to report

- 15. HS2**
Cllr Delow gave an update on the activities of HS2; a copy of his report is on file.
- 16. Nomination to attend Royal Garden Party on Tuesday 16th May 2017**
Cllr Mrs Saul and Cllr Revd Coles were nominated.
- 17. Chairman's Agenda Review Paper**
Cllr Delow took the meeting through his paper identified as Enclosure F. All Councillors were happy for these meetings to continue.
- 18. Councillors Reports and Items for next Agenda**
There were no Councillor reports.
Cllr Delow drew the meeting's attention to details which had been circulated of a proposed national commemoration of the centenary of the ending of WW1, "Battle's Over" to take place on 11th November 2018. It was agreed further consideration should be given on how Cubbington might take part.

ACTION – Clerk to put on the Agenda for the next meeting

- 19. Date of next meeting 14th February 2017**

Signed

Date