

CUBBINGTON PARISH COUNCIL

Minutes of the Meeting held on Tuesday, 10th May 2016 at the Village Hall, Broadway after the Annual Meeting. The meeting commenced at 20.18 hrs

14. Record of Members present.

Councillors Miss M. Cashmore, D. Cox, P. Delow, A. Gregory, Mrs. A. Higham, P. Johnson, Mrs. C. Marrow, Miss H Chapman, S Ginn, Mrs. T. Saul and D. Saul

Also in attendance: Councillors Mrs. P. Redford and W. Redford.

15. Apologies for absence

Apologies for absence were received from Councillor Mrs. Mary Mitchell, due to illness. District Councillors Harrington and Mrs. Stevens are attending other Civic Events.

16. Declarations of Interest and grant of Dispensations

None received.

Councillors Delow, Mrs. Higham and Saul declared personal interests in the Village Hall, as members of the Village Hall Trust.

Councillor Cox declared a personal connection to Michael Fairbotham (Payroll Services).

17. Minutes

It was moved by Councillor Gregory, seconded by Councillor Higham and

RESOLVED the minutes of the Meeting held on 8th March 2016 be signed by the Chairman as a true and correct record.

18. Public Participation

There was no public participation.

19. District and County Councillors Reports

District Councillor Mrs Redford advised the meeting Warwick District Council (WDC) will be relocate from Riverside House in a move which will give financial savings. The site at Riverside House will be used for housing, with up to 40% being used for social housing. Councillor Mrs Redford reminded the meeting as from 1st June 2016 residents will be charged for replacement recycling boxes and refuse bins. Councillor Mrs Redford acknowledged there are still some problems with refuse collection and the Council is looking at procedures and policies to improve the system.

County Councillor Redford advised:

- Three out of the four roads approaching the Windmill Hill roundabout have signs saying "Give way to the right". Rugby Road when travelling towards the roundabout from Weston under Wetherley does not. Councillor Redford will get a cost for a sign to be added and put against his delegated budget. He cannot

guarantee the work will be done this year, if it is not it will be carried over to next year.

- the Speed Activation sign on the Rugby Road is correctly sited. When signs are installed the Highways Department consider all other signs on the road in order to avoid confusion.
- the road hatchings on the Rugby Road outside the Rugby Tavern is still outstanding.
- Number 68 Bus Service has been discussed at the Transportation Meeting, no further information is available at present.
- He attended a meeting with the owner of 34 Ladycroft, members of Severn Trent Flood Liaison Team and their respective Area Surveyor. All agreed the sewerage pipework is too small. Severn Trent will carry out a feasibility study, they will also liaise with the Planning Department at Warwick District Council with regard to moving any sewerage from new developments along the Rugby Road pipework. Severn Trent are aware of residents' concerns relating to additional housing and flooding possibilities. There is nothing in writing confirming the outcome of the meeting.
- The Welsh Road, going east from Ford Cottages is to be included in the Casualty Reduction Scheme for 2016 - 2017 .

Matters raised by the Councillors to Councillor Redford:

- Councillor Mrs Higham advised she understood the roundabout at Windmill Hill was due to be reviewed. Councillor Redwood advised there is no move to put traffic lights at this junction.
- Councillor Saul advised there are still issues with the Number 68 bus service. On Monday 9th May 2016 the 8.05am service failed to turn up, leaving a number of students and workers stranded.
- Councillor Saul stated drivers are travelling in excess of the 50 m.p.h. speed limit on the Welsh Road. Councillor Redford will take this up at the next Police Forum and asked if it can be included as a hot spot.
- Councillor Mrs Marrow raised her concerns regarding the two trees which have died and been removed from outside Comptons Garage. Councillor Mrs Marrow is aware the soil is tested regularly from sampling points. She is concerned there has been some leakage and this has killed the trees.

20. Policing

PCSO 6223 Ed King attended the meeting and gave a brief overview of recent crimes within the Cubbington area. He also advised of two forthcoming events:

- Property Marking Event on Saturday 11th June 2016 10am – 1pm at the Cliff Cleaver Pavilion.
- Village Tidy Up on Saturday 18th June 2016 10.00am – 12pm, meeting at the Village Hall.

21. Highway Matters

(1) Sponsorship of planters

Councillor Johnson advised he has been unable to attract any interest by local businesses in sponsoring planters. The Chairman thanked Councillor Johnson for his efforts.

(2) Knightley Close

Councillor Mrs Higham advised there is a large pot-hole outside 25 Knightley Close.

RESOLVED Councillor Redford to action.

(3) Parking Coventry Road/Willowsheets Meadow

Poor parking in this area very often reduces visibility at the junction, is there a need for additional road markings.

RESOLVED Councillor Redford will make enquiries.

(4) Flower seller outside Cubbington Mowers.

Councillor Mrs Redford advised if the flower seller is directly outside Cubbington Mowers Warwick District Council cannot take any action.

(5) Bus Stop in High Street

A number of residents including Councillor Higham have reported being bothered by bees at the bus stop. It is believed the bees emanate from The Manor's garden.

22. Planning

(1) Consultation list

The following planning applications have been received and the comments as shown have been submitted to Warwick District Council by the Clerk under delegated authority:

- (a) W/16/0271 – 14 Willow Sheets Meadow: single story rear kitchen extension and side facing ground floor window: no objection.
- (b) W/16/0290 – 20 Rugby Road: single storey extension with dual pitch and lean to pitched roofs over to the rear of the dwelling: no objection.
- (c) W16/0425 – 47 High View Road: conversion of existing garage, first floor extension and single storey rear extension: no objection.
- (d) W16/0478 – 18 Queen Street: single and two storey rear extensions: no objection.

RESOLVED the report be noted.

(2) District Council decisions

The following decisions are reported for noting:

- (a) W16/0160 AG –North Cubbington Wood, Rugby Road: two interlocking buildings; building 1 - six bay 30mx10m and building 2 - three bay 15mx10.13m, both with eaves of 5.47m: refused.
- (b) W16/0088 – Comptons Garage, Rugby Road: redevelopment of existing petrol filling station and garage/workshop to provide a new petrol filling station, vehicle

workshop, MOT test centre and DIY jet wash bay along with associated ancillary facilities (revised scheme following planning permission no. W/14/1863): granted.

- (c) W16/0271 – 14 Willow Sheets Meadow: single story rear extension: granted.
- (d) W16/0290 – 20 Rugby Road: single storey rear extension: granted.
- (e) W16/0057 – Glebe Farm Cottage, Welsh Road: erection of a single storey rear extension: refused.

RESOLVED the report be noted.

Councillor Delow prepared an article for the April 2016 Parish News with regard to the Local Plan and the impact upon Cubbington.

Councillor Delow, Councillor Miss Chapman and Councillor Mrs Marrow attended a Local Plan seminar meeting at Warwick District Council on 21st and 22nd March 2016.

Councillor Delow, Councillor Miss Chapman and Councillor Mrs Saul also attended a one to one meeting with a planner from Warwick District Council with regard to the Local Plan.

The Parish Council's objections to the Local Plan have been submitted. The Local Plan is unlikely to go before the Planning Inspector until the Autumn.

23. Recreation Ground

There has been no response to Councillor Miss Chapman's survey regarding the installation of play equipment at Austen Court. Therefore the Parish Council will need to reconsider what is required and or possibly consider installing adult/older children activity equipment near the Pavilion. Councillor Saul requested the Pavilion Committee be kept informed of any proposals

Councillor Delow advised the meeting the Council has received a Section 106 grant of £1256.00 from Warwick District Council following the conversion of 61 Queen Street. This money is to be used on Public Open Space.

Councillor Mrs Saul and Councillor Mrs Marrow advised the grass at Austen Court has not been cut. The Clerk is aware of this and has been in contact with OCS.

24. Housing Needs Survey

The report undertaken by Fiona Henderson from Warwickshire Rural Community Council was noted.

RESOLVED Councillor Delow will ask Fiona Henderson to attend the next meeting in June 2016 to take Councillors through the report and future recommendations.

25. Flooding

Councillor Redford confirmed the condition of the bank in Mill Lane is still under consideration.

26. High Speed Rail Link

Councillor Delow provided the following report to the meeting:

The Cubbington Action Group against HS2 has again held a series of guided spring walks around South Cubbington Wood this year, comprising seven walks over the period Monday 28th March to Tuesday 10th May. The walk held on the May Day bank holiday was particularly well attended, with more than thirty people taking the opportunity to see the wood and pear tree in full bloom.

I have attended two AGAHST Chairs meetings: one on Sunday 13th March at Balsall Common, and the other on Sunday 24th April at Little Missenden.

The result of the European Tree of the Year competition was announced at a ceremony held in Brussels on Wednesday 20th April. The Cubbington tree came eighth out of fifteen entries, with 7,858 votes, but the winning tree, from Hungary, amassed more than 72,000 votes.

On Wednesday 16th March a seminar, organised by Warwickshire County Council, on petitioning the HS2 hybrid Bill in the House of Lords was held at Shire Hall. I attended on behalf of both the Cubbington Parish Council and the Cubbington Action Group against HS2.

On Thursday 10th March the Aarhus Convention Compliance Committee held, in Geneva, heard a complaint relating to HS2 brought by the HS2 Action Alliance. No outcome from this meeting is expected for some time.

HS2 Ltd held an information event in Kenilworth on Wednesday 27th April, which covered Cubbington and was attended by a number of our residents.

The following documents with relevance to HS2 have been published since the March meeting of Cubbington Parish Council:

- A response to the HS2 Commons Select Committee's final report, published by the Department for Transport on Friday 11th March.
- A follow-up report by the House of Commons Public Administration and Constitutional Affairs Committee to the Parliamentary and Health Service Ombudsman's (PHSO) investigation into HS2 Ltd. This report, published on Tuesday 22nd March, was largely critical of HS2 Ltd.
- On 21st April HS2 Ltd published the report of an independent investigation by Ian Bynoe into its complaints handling and community engagement procedures, commissioned in the wake of the PHSO investigation. Whilst acknowledging that matters have improved recently, this report is largely critical of HS2 Ltd.

On Thursday 28th April a Cabinet Office web posting appeared which advised that the post of HS2 Ltd Chairman was amongst those open to applications soon. This was described as "an error" by HS2 Ltd.

An article in *The Guardian* published on Monday 2nd May claimed that a cost-cutting review of the HS2 project is being undertaken by the Cabinet Secretary, Sir Jeremy Heywood.

The HS2 Phase 1 hybrid Bill continues to make progress in Parliament:

- The Report stage and Third Reading in the Commons and the First Reading in the Lords all took place on Wednesday 23rd March. The Bill achieved Third Reading on a division with 399 votes in favour and 42 against.

- The Bill achieved its Second Reading in the House of Lords on Thursday 14th April. In accordance with the conventions of Parliament, there was no division.
- The period for depositing petitions against HS2 in the Lords Private Bill Office opened on Thursday 24th March and closed on Monday 18th April, by which time 820 petitions had been received. The petition by the Cubbington Parish Council, number HL: 103, was submitted electronically on Tuesday 12th April.
- The House of Lords Private Bill Office published a list of all petitions that it had received on Wednesday 27th April.
- On Thursday 5th May the seven Members of the Lords HS2 Select Committee were appointed, with a quorum of four.
- Also on Thursday 5th May, HS2 Ltd published a list of 414 petitions which it is challenging on the grounds of *locus standi*: this list includes all petitioning action groups and all MPs who have petitioned, as well as hundreds of individuals. Cubbington Parish Council's petition has not been challenged.

Councillor Mrs Marrow asked if Haulage vehicles will be going along Kenilworth Road, onto the Rugby Road to Weston or whether it will go along the Coventry Road. Councillor Redford advised he will receive notification of the routes to be used in October/November, he will then look to see if the routes are sustainable. It may be Warwick County Council will designate the routes to be used by HGVs.

Councillor Delow advised Councillor Redford Cubbington Parish Council would like the ability to bring their concerns to the County Council. Councillor Redford assured the meeting he will keep the Parish Council informed.

Councillor Mrs Marrow asked if Mill Lane is to be used during the construction of HS2 as she has heard contradictory information.

Councillor Delow advised that he had heard contrary reports from other attendees of the information event and he will seek clarification of this via his HS2 contacts.

27. Village Hall

Councillor Higham confirmed the Kitchen renovations are now complete and the double glazing has been installed in the extension. The flooring in the extension will be replaced later this year.

28. Risk Register

As part of the external audit process consideration was given to the risk register. Councillor Saul advised the Community Pavilion Inspection will be completed before the next meeting in June 2016.

RESOLVED the Risk Register be approved and the Finance Committee review the register during the financial year 2016 – 2017.

29. Parish Council Insurance

Clerk to provide the renewal date of the Insurance.

30. Finance

(1) Bank Balances

The Parish Council's credit balances on 1st May 2016 were:

Account	£
Community (Current) Account	200.21
Business Money Manager Account	40,942.53
Money Market Account	1,256.43
Total	42,399.17

(2) Accounts to be paid

£

(a) Clerk of the Parish Council	
- Salary and expenses March 2016	
- Salary April 2016	
- Postage	2.37
(b) Mr. D.R. Moorcroft	
- Repairing and painting flower tubs, taking to Baginton for filling as per estimate	235.00
- Collecting litter from three playing fields and village hall area	48.00
- Repairs to bench in football field, fitting new timbers as required and painting	69.00
- Supply and made up bark around play equipment at Broadway playing field, dug out weeds and grass etc. Cleaned swing seats and benches of bird fouling	73.00
- Repairs to fence at village all car park. Materials as required	43.00
- Repairs to fence at Austen Court playing field. Materials as required	<u>48.00</u>
	Total 516.00
(c) Cliff Cleaver Community Pavilion	
- reimbursement of water rates 2016/17	92.69
(d) Cubbington Village Hall grant payment	7000.00

It was moved by Councillor Johnson, seconded by Councillor Cox and

Resolved the payment of accounts be approved.

(3) Budget monitoring

The Parish Council received the budget monitoring report for the period 1st April 2015 to 31st March 2016.

It was moved by Councillor Johnson, seconded by Councillor Cox and

Resolved the report be noted

(4) Finance Committee

It was noted a meeting of the Finance Committee took place on 25th April 2016 and the Council will receive the minutes of the meeting at the next Parish Council meeting on 14th June 2016.

(5) Annual Audit of Accounts

The Statement of Accounts for the year ended 31st March 2016 together with the Annual Governance Statement, as required by the annual audit were considered. The Chair, Councillor Delow reminded the meeting all Councillors are responsible for the Annual Governance Statement.

Councillor Cox advised the meeting the Council has improved its reserve balance over the last twelve months which was the aim of the Council.

It was moved by Councillor Cox, seconded by Councillor Marrow and

Resolved the Statement of Accounts and the Annual Governance Statement be approved.

31. Councillors reports and Items for future Agenda

Councillor Delow gave a brief overview of the WALC Annual Briefing Day he attended in March 2016 and encourage all Councillors to attend future ones.

Councillor Johnson publically thanked the outgoing Chairman, Councillor Mrs Saul for her work over the last eight years and for all of the help, advice and support she had offered him since taking up the post of Councillor.

32. Date of next meeting – 14th June 2016

Signed

Date